

Request for Proposals No. 2025-17

Addendum 02 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2025-17, issued December 4, 2024.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

- Question:** We are asking this question in order to accurately budget travel. Have the 50 schools already been identified, and if so which ones?

Answer: The schools and districts that will participate have not been identified. The selected Contractor will collaborate with OSPI to select a wide range that represent the geographic whole of Washington. This will also include a mix of urban and rural areas with a focus on underserved students.
- Question:** If the schools have not been identified...Who will be responsibility for identifying them?

Answer: Identification of schools will be a collaboration between OSPI and the selected Contractor. OSPI will help to build bridges with any districts or schools the Contractor does not already have connections to.
- Question:** If the schools have not been identified...Which counties and/or school districts are expected to be used, and how many schools from each county/district?

Answer: There is not already an expected set of school and/or districts. This will be built out during the beginning of the project, in collaboration with OSPI, based on the successful bidder's proposal.
- Question:** If the schools have not been identified...How many of the schools will have pool access on or within .25 miles from the school campus?

Answer: This cannot be determined at the time. If a bidder has a focus of integrating pool use in the curriculum structure and analysis, then it should be incorporated into the bidder's proposal.



5. **Question:** What is the expected split of grade level(s) within the 50 schools? In other words, how many are elementary schools, how many are middle schools or junior high schools, and how many are high schools?
Answer: To have equal coverage there will be a general break down of 30% across grade levels so that the K-12 structure is equally present in the program.
6. **Question:** When A.4.i. states "Through the collaboration with fifty (50) schools," does OSPI intend for the entire student body at each school to receive the water safety pilot program? If not, what does OSPI envision the minimum reach is for each school. For example, one class, one grade, all P.E. classes, or maybe it's not even within classroom time and it targeted to families of students?
Answer: With the short timeline for the project, OSPI is open to doing one class, one grade, or all PE classes. Bidders should outline their preferred structure in the proposal.
7. **Question:** Is there planned in-water (i.e., pool) learning planned for this curriculum?
Answer: There is not currently planned in-water activity. Bidders can choose to integrate this into their proposal, but the curriculum selection would need to have in classroom materials for schools that are not near a pool. This is to address the skills being taught that a student may use outside the classroom environment.
8. **Question:** If there is in-water learning planned, which related costs (e.g., transportation, lifeguards, pool overhead) will be the responsibility of the school/district?
Answer: OSPI does not have plans for in-water learning, if a bidder chooses to include this as part of their proposal, they would have to work with school-districts and schools to absorb this associated cost.
9. **Question:** C.4.v. states "Bidders are encouraged to structure Technical and Cost proposals in a performance-based manner that identify payment(s) tied to deliverables identified in Section C.3.iv." Is that intended to refer to "Section C.4.v.?" If it does in fact mean C.3.iv, can you please clarify what C.3.iv says, as we cannot find it on the version of RFP No. 2025-17 that we received. If you are unable to provide C.3.iv, what should bidders ensure they include in the Letter of Submittal regarding deliverables, understanding that the letter can only be one page?
Answer: Thank you for bringing this discrepancy to our attention. Bidders are encouraged to structure Technical and Cost proposals in a performance-based manner that identify payment(s) tied to the deliverables identified in the scope of work, section A.4.ii (page 7).
10. **Question:** Age Group: What grade levels or age ranges is the curriculum intended for?
Answer: This is meant to be a broad curriculum that can be applied across grade levels.
11. **Question:** Lesson Structure: How many lessons or units are envisioned for the curriculum?

Answer: This is meant to be determined through the analysis of what already exists and what the Contracts suggests.

12. **Question:** Format: Are the deliverables expected to be in digital, print, or both formats?

Answer: Digital.

13. **Question:** Materials: Will the curriculum require both teacher-facing and student-facing materials?

Answer: Yes, this needs to be a fully rounded out curriculum.

14. **Question:** We would like to apply for the opportunity, and I believe [VENDOR] would be competitive in the process. However [VENDOR] is a Portland, Oregon non-profit, not a Seattle, Washington organization. Can you please tell me, may there be consideration for this exciting opportunity for potential bidders from Oregon?

Answer: OSPI must award a contract to a nonprofit organization located in Seattle. Per Engrossed Substitute Senate bill 5950, funding is provided solely for OSPI to "... contract with a nonprofit organization... The nonprofit organization must be a 501(c)(3) organization located in Seattle that is dedicated to saving lives through water safety education, legislation, and increasing equitable access to swimming lessons and tools."

15. **Question:** We are reaching out to inquire whether there might be an opportunity to serve as a remote subcontractor for the curriculum development aspect of this project. We are confident in our ability to support the primary contractor in delivering a successful pilot program.

Answer: Subcontracting is permissible, at the discretion of the awarded "prime" contractor. However, OSPI cannot facilitate connections between potential contractors and subcontractors. Interested bidders may attend the Pre-Bid Conference to potentially make connections with other interested bidders.

No questions or responses included in this document require any changes to the solicitation document; this document stands alone.