|  |
| --- |
| CONSULTANT INFORMATION |
| Bidder:  |        |

|  |
| --- |
| MINIMUM QUALIFICATIONS FOR MENTOR FACULTY AND/OR INDUCTION COACH |
| *Please check all boxes that apply.*[ ]  Licensed to do business in the State of Washington. If not licensed, provide a written intent to become licensed in Washington within thirty (30) calendar days of being selected as the Apparently Successful Contractor.[ ]  At least four (4) years’ experience in education.[ ]  At least two (2) years of experience as a mentor, coach, or comparable role (formal or informal).[ ]  Has attended Mentor Academy 101 (May 2021 or later) or commit to attending it if selected for this position. |

|  |
| --- |
| MINIMUM QUALIFICATIONS FOR MENTOR FACULTY – ESA SPECIALIST |
| *Please check all boxes that apply.*[ ]  Licensed to do business in the State of Washington. If not licensed, provide a written intent to become licensed in Washington within thirty (30) calendar days of being selected as the Apparently Successful Contractor.[ ]  At least four (4) years’ experience in education as an Educational Staff Associate (e.g., counselor, nurse, psychologist, OT, PT, SLP, etc.).[ ]  Has attended Mentor Academy 101 (May 2021 or later) or commit to attending it if selected for this position. |

Consultants who do not meet the minimum qualifications noted above will be rejected as non-responsive and will not receive further consideration. Any proposal that is rejected as non-responsive will not be evaluated or scored.

|  |
| --- |
| ADDITIONAL DESIRED QUALIFICATIONS FOR MENTOR FACULTY |
| *Please check all boxes that apply.*[ ]  A commitment to uprooting systems of oppression in education through advocacy for equitable, anti-racist policies and practices at all levels within the education system.[ ]  An understanding of one’s own identity, implicit biases, and role as an anti-racist leader in education, including a commitment to comprehensive systems of support for novice educators and their students. [ ]  A commitment to and understanding of comprehensive systems of support for novice educators in order to improve learning outcomes for students.[ ]  A commitment to on-going development of own mentoring skills and reflective practice.[ ]  Engage responsively with teaching pedagogy and practice. Maintain intentional awareness of the many ways knowledge is relayed and received by learners and the learning community. [ ]  An understanding of OSPI’s [*WA State Standards for Mentoring*](https://www.k12.wa.us/sites/default/files/public/best/pubdocs/Standards_for_Mentoring_2020.pdf)and ways the standards can promote mentor growth and development.[ ]  An ability to talk about and facilitate learning around issues of race, equity, and educational justice. [ ]  An ability to design culturally responsive professional learning that values and leverages assets.[ ]  An ability to facilitate learning-focused conversations that promote reflective practices and result in improved student learning and equitable outcomes. [ ]  Expertise in: Special Education, English Language Development, Racial Equity Training and Caucusing, Inclusionary Practices, Preservice.[ ]  Based in or bordering Washington State. |

|  |
| --- |
| AVAILABILITY FOR MENTOR FACULTY |
| *Please check all boxes that apply.*In order to foster a BEST Contractor Team that is culturally responsive, antiracist, and committed to lifelong learning, BEST contractors in both roles (Mentor Faculty and Induction Coach) are expected to participate in monthly, 90-minute Co-learning sessions. Contractors will be compensated for their participation in these meetings. [ ]  I commit to making every effort to attend monthly, 90-minute Co-learning meetings. Similarly, in order to produce high-quality, timely, research-based content for Mentor Academies and Mentor Roundtables, BEST contractors in the Mentor Faculty role are expected to participate in quarterly, 90-to-120-minute planning and/or content meetings.[ ]  I commit to making every effort to attend quarterly content meetings. Mentor Academy schedules vary but generally occur in 6-hour sessions. Most months, BEST hosts at least three (3) Mentor Academy events. Some months, BEST hosts upwards of 10 Mentor Academy events. [ ]  I reviewed the draft Academy Schedule (Exhibit E) and understand the expectation of events in 2025-2026.*I anticipate having capacity to facilitate…*[ ]  6 to 12 hours of Mentor Academy per month[ ]  12 to 18 hours of Mentor Academy per month[ ]  18 to 24 hours of Mentor Academy per month[ ]  more than 24 hours of Mentor Academy per month[ ]  I am not interested in facilitating Mentor Academy eventsMentor Roundtables occur in 2-hour monthly sessions, generally from September to May. *I anticipate having capacity to facilitate a monthly Mentor Roundtable…*[ ]  on a weekday morning (for 2 hours between 8:00am and noon)[ ]  on a weekday afternoon (for 2 hours between noon and 3:30pm)[ ]  on a weekday after-school (for 2 hours between 3:30pm and 6:30pm)[ ]  I am interested in facilitating more than one roundtable per month[ ]  I am not interested in facilitating Mentor Roundtable eventsSome Mentor Academy and/or Roundtable events contain content for specific areas of need. *I consider myself to have expertise in…*[ ]  Special Education[ ]  English Language Development[ ]  Racial Equity Training and Caucusing[ ]  Inclusionary Practices[ ]  Preservice[ ]  Other: Area of expertise |

|  |
| --- |
| DESIRED QUALIFICATIONS FOR MENTOR FACULTY – ESA SPECIALIST |
| *I affirm that I am…*[ ]  Based in or bordering Washington state.*I affirm that I have…*[ ]  An understanding of one’s own identity, implicit biases, and role as an anti-racist leader in education, including a commitment to comprehensive systems of support for novice educators and their students. [ ]  A commitment to and understanding of comprehensive systems of support for novice educators in order to improve learning outcomes for students.[ ]  Commitment to on-going development of own mentoring skills and reflective practice.[ ]  Understanding of OSPI’s WA State Standards for Mentoring and ways the standards can promote mentor growth and development.[ ]  Ability to talk about and facilitate learning around issues of race, equity, and educational justice. [ ]  Ability to design culturally responsive professional learning that values and leverages assets.[ ]  Ability to facilitate learning-focused conversations that promote reflective practices and result in improved student learning and equitable outcomes.  |

|  |
| --- |
| AVAILABILITY FOR MENTOR FACULTY – ESA SPECIALIST |
| In order to foster a BEST Contractor Team that is culturally responsive, anti-racist, and committed to lifelong learning, BEST contractors are expected to participate in monthly, 90-minute co-learning meetings. Contractors will be compensated for their participation in these meetings. Meeting schedules will be negotiated with the Apparently Successful Bidders.[ ]  I commit to making every effort to attend monthly, 90-minute Co-learning and Racial Caucus meetings. Similarly, in order to produce high-quality, timely, research-based content for Mentor Academies and Mentor Roundtables, BEST contractors in the Mentor Faculty role are expected to participate in quarterly, 90-to-120-minute planning and/or content meetings.[ ]  I commit to making every effort to attend content meetings.Mentor Academy schedules vary but generally occur in 6-hour sessions.[ ]  I reviewed the draft Academy Schedule (Exhibit E) and understand the expectation of events in 2025-2026.Mentor Roundtables occur in 2-hour monthly sessions, generally from September to May. *I anticipate having capacity to facilitate a monthly Mentor Roundtable…*[ ]  on a weekday morning (for 2 hours between 8:00am and noon)[ ]  on a weekday afternoon (for 2 hours between noon and 3:30pm)[ ]  on a weekday after-school (for 2 hours between 3:30pm and 6:30pm)[ ]  I am interested in facilitating more than one roundtable per month.[ ]  I am not interested in facilitating Mentor Roundtable events. |

|  |
| --- |
| ADDITIONAL DESIRED QUALIFICATIONS FOR INDUCTION COACH |
| *Please check all boxes that apply.*[ ]  A commitment to uprooting systems of oppression in education through advocacy for equitable, anti-racist policies and practices at all levels within the education system.[ ]  An understanding of one’s own identity, implicit biases, and role as an anti-racist leader in education, including a commitment to comprehensive systems of support for novice educators and their students. [ ]  A commitment to and understanding of comprehensive systems of support for novice educators in order to improve learning outcomes for students.[ ]  A commitment to on-going development of own mentoring skills and reflective practice.[ ]  An understanding of and ability to use coaching skills to promote growth. [ ]  An understanding of the Standards for Beginning Educator Induction, potential use for district growth, and their impact on conditions for novice educators and their students.[ ]  An ability to facilitate reflection in service of culturally responsive, antiracist, equitable policies and practices.[ ]  An ability to engage others in systems-thinking to improve comprehensive induction.[ ]  Knowledge of district induction work beyond a single school district[ ]  Leadership experience within the area of BEST induction work in Washington.[ ]  Based in or bordering Washington State. |

|  |
| --- |
| AVAILABILITY FOR INDUCTION COACHES |
| *Please check all boxes that apply.*BEST districts are coached by Induction Coaches two (2) or three (3) times a year (in the fall, sometimes winter, and spring), generally in 60 to 90-minute coaching sessions, for an estimated commitment of four (4) hours per district per year. *I anticipate having capacity to coach…*[ ]  1 – 4 districts per year [ ]  5 – 8 districts per year[ ]  9 – 12 districts per year[ ]  13 – 16 districts per year [ ]  More than 16 districts per year |

*I certify under penalty of perjury of the laws of the State of Washington that the foregoing is true and correct.*

 \_\_     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature of Bidder Date Place Signed (City, State)

 \_\_     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Printed Name Title Organization Name