How to Access the Educator Equity Data Collection (EEDC) Application

Users with an Education Data System (EDS) account and the Teacher Data Quality Collection User role:

- 1. Log into the Education Data System (EDS).
- Click on the My Applications tab then the Educator Equity Data Collection application from your application list.



Troubleshooting:

If you have an EDS login, but do not see the Educator Equity Data Collection application in your list of applications:

- You will need to contact your District Data Security Manager DDSM.
- Find your DDSM, on the <u>Security Manager List</u> (you can also find this within EDS; click on the **Home tab** then the **View Security Managers** link.)
- Click on the letter that corresponds with your district name, then navigate to your district to identify your DDSM.
- When you contact your DDSM, ask for the Teacher Quality Data Collection User role.
- After your DDSM has updated your access use the instructions above.



If you do not have an EDS account:

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• Create an EDS account by accessing the **Create an Account tab** at the <u>EDS sign-in</u> screen.



- You may need to contact your District Data Security Manager (DDSM) if you don't have access to the Educator Equity Data Collection application
- Or directly contact your District Data Security Manager (DDSM).
 - o A listing of the <u>district security managers</u> can be found in EDS.
 - Click on the letter that corresponds with your district name, then navigate to your district to identify your DDSM.
 - When you contact your DDSM, ask for the Teacher Quality Data Collection User role.
 - o After your DDSM has updated your access use the instructions above.