

# Request for Proposals No. 2025-18 Amendment 03

This document is posted to capture an amendment to RFP No. 2025-18, issued December 2, 2024.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

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OSPI posted Amendment 02 on February 3, 2025, which extended the deadline of this RFP to March 13, 2025 --- this date was an error. To allow bidders additional time to incorporate Q&A into proposals the agency intended to extend by one week, not one month. **The due date is hereby revised to reflect February 13, 2025.** Accordingly, the *Estimated Schedule of Procurement Activities* section of the RFP is updated as follows:

## B.3 ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES

Action	Date
OSPI issues RFP	December 2, 2024
Question and Answer period	December 2, 2024 – January 21, 2025
<b>OSPI hosts Pre-Bid Conference</b>	<b>1:00 p.m. PT on Thursday, January 9, 2025</b>
OSPI posts Question and Answer Addendum or Amendment resulting from Pre-Bid Conference (if necessary)	January 16, 2025
Last date to submit questions regarding RFP	January 21, 2025
OSPI posts final Question and Answer Addendum or Amendment (if necessary)	January 24, 2025
Complaints due	January 29, 2025
<b>Proposals due</b>	<b>3:00 p.m. PT on March 13, 2025</b> <b><u>3:00 p.m. PT on February 13, 2025</u></b>
OSPI conducts evaluation of written proposals	February 7-18, 2025



Action	Date
	<a href="#">February 14-24, 2024</a>
OSPI conducts demos/oral interviews with finalists (if determined necessary by OSPI)	<del>February 19-March 4, 2025</del> <a href="#">February 25-March 4, 2025</a>
OSPI announces "Apparent Successful Bidder" and sends notification to unsuccessful Bidder(s)	March 5, 2025
OSPI conducts debriefing conferences (if requested)	As requested, per debriefing instructions
Contract negotiation begins	March 5, 2025
Anticipated contract start date	May 1, 2025

OSPI reserves the right to revise the above schedule.