

Request for Proposals No. 2025-18

Amendment 04

This document is posted to capture an amendment to RFP No. 2025-18, issued December 2, 2024.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

The evaluation timeline and dates for demos/oral interviews with finalists (if determined necessary by OSPI) have been extended. Accordingly, the *Estimated Schedule of Procurement Activities* section of the RFP is updated as follows:

B.3 ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES

Action	Date
OSPI issues RFP	December 2, 2024
Question and Answer period	December 2, 2024 – January 21, 2025
OSPI hosts Pre-Bid Conference	1:00 p.m. PT on Thursday, January 9, 2025
OSPI posts Question and Answer Addendum or Amendment resulting from Pre-Bid Conference (if necessary)	January 16, 2025
Last date to submit questions regarding RFP	January 21, 2025
OSPI posts final Question and Answer Addendum or Amendment (if necessary)	January 24, 2025
Complaints due	January 29, 2025
Proposals due	3:00 p.m. PT on February 13, 2025
OSPI conducts evaluation of written proposals	February 14-24, 2024 February 14-28, 2024
OSPI conducts demos/oral interviews with finalists (if determined necessary by OSPI)	February 25–March 4, 2025 March 3-14, 2025



Action	Date
OSPI announces "Apparent Successful Bidder" and sends notification to unsuccessful Bidder(s)	March 5, 2025 <u>March 18, 2025</u>
OSPI conducts debriefing conferences (if requested)	As requested, per debriefing instructions
Contract negotiation begins	March 5, 2025 <u>March 18, 2025</u>
Anticipated contract start date	May 1, 2025

OSPI reserves the right to revise the above schedule.