

Continuous Improvement Webinar Series

How to Use the LEA-Consolidated Plan (L-CAP)

The Local Education Agency Consolidated Accountability Plan (L-CAP) helps school districts create a clear plan to support student success. It is required under the federal Every Student Succeeds Act (ESSA) for districts with schools needing extra help. The L-CAP identifies resource gaps, such as funding, staffing, and access to programs, so all students get the support they need. It also connects district-wide goals with School Improvement Plans (SIPs) to create a strong plan for learning. By working with school leaders, families, and tribal communities, the L-CAP makes sure everyone has a voice in the process. It also tracks progress so schools can adjust their strategies and improve student outcomes.

Six-Step Checklist for Completing the L-CAP

Step 1: Gather Required Information

- Identify your schools needing support using Washington School Improvement Framework ([WSIF](#)) data.
- Complete a Comprehensive Needs Assessment ([CNA](#)) to evaluate student and system-level strengths, root causes, and improvement priorities.
- Collect data on resource inequities, including budgeting, staffing, and access to specialized programs.

Step 2: Develop School Improvement Plans (SIPs)

- Support each identified school in creating a School Improvement Plan ([SIP](#)) based on CNA findings.
- Ensure SIPs include SMARTIE goals, evidence-based interventions, and progress monitoring plans.
- Align SIPs with district-wide strategic priorities and improvement efforts.

Step 3: Draft the L-CAP

- Use the online [L-CAP template](#) to draft the plan.
- Ensure alignment with district-wide improvement strategies and school SIPs.
- Address important sections, including school leader collaboration, community feedback, tribal consultation, and resource equity.



Step 4: Identify and Implement Evidence-Based Interventions (EBIs)

- Select at least two EBIs per goal from [What Works Clearinghouse](#), [OSPI Learning Assistance Program](#), or DOE-approved strategies.
- Outline how these interventions will support SIP goals and improve student outcomes.
- Define data sources for measuring effectiveness and tracking student progress.

Step 5: Establish Progress Monitoring

- Set up data collection and analysis procedures to track SIP implementation.
- Ensure ongoing collaboration with school leaders, families, and tribal communities.
- Adjust interventions based on data insights and feedback.

Step 6: Submit and Maintain Compliance

- Submit the completed L-CAP via the online system.
- Retain records for federal and state compliance reviews.
- Engage in continuous monitoring and updates to improve student outcomes.