## Associating Programs of Interest within the Education Grants Management System (EGMS)

*Tip! Only organization administrators can add Programs of Interest for other users. If you are not an organization admin, you can only adjust Programs of Interest for yourself.* 

1. Begin on the Home tab and click "Organization Profile" on the left navigation panel.

Washington Office of Superintendent of PUBLIC INSTRUCTION	Education Grants Management Syste	m			2
<	Opportunities Applications Grants	Monitoring 🕻			
Q Search - Search Q All ~	Create Application: Click the Opportunities mo View Current/Past Applications: Click the Appl View Current/Past Grants: Click the Grants mo View Current/Past Payments: Click the Monito View Current/Past Progress Reports: Click the EGMS ID - access a specific record in the syst	dule in the top menu ications module in th dule in the top menu nts module in the top ring module in the top Monitoring module i em, Search the EGM	e top menu menu menu n the top menu D in the left menu		
Tasks -	Task Summary By Phase		Task Summary By Due Date		My Feed
Pending Tasks	Opportunities	0	Late	113	No feeds available.
Completed Tasks	Applications	46	Due within 7 Days	1	
Activities –	Grants	1	Due within 30 Days	0	
Organization Profile	Monitoring	84	Due in more than 30 Days	17	
Recently Viewed -					
ESEA Consolidated Grant					
Automation Runtime Anno					
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241 Test FY26					

2. Scroll down to the All Contacts table and scroll horizontally to the right.

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Pending Tasks	Search	Q							
Completed Tasks								* Records are s	orted by Create
Activities –	Showing 1 to 10 of 19 re	cords							
Organization –	Full Name	Role	ls Administrator	Email	Phone	School	Status 🕕	ls User	Username
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241 Test FY26		Primary	×				Active	~	
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Technical Support -									
Organizational Administrator	Show 10 V Entries				Total Records:	19			
Contact Us									



Washington Office of Superintendent of **PUBLIC INSTRUCTION** 

3. Once you've found the user you'd like to add a Program of Interest to, click the green eye next to their name.

	*	Opportunities Appl	ications Grants	Monitoring						
Search -						Total Records: 2				
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		All Contacts 🗧								New
~		1. Add Program of	of Interest: Click the V	liew action on your Con	tact to Associate the Prog	am of Interest. (The ad	dmin can add Program	of Interest for a	all Contacts)	
Tasks -		<ol> <li>Organization A current organization</li> </ol>	dministrator. The Is-	Administrator column ine OSPI through the action	dicates the Organization Ac within Contacts table	ministrators. There can	be up to 2 organization	administrators	at a time. The administra	tor can be changed by
Tasks -		3. For more inform	ation or inquiries abo	ut licenses please conta	ct egms.support@k12.wa.u	s				
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4. Click "Associate" to open the list of Programs of Interest. If you'd like to delete a Program of Interest, click the red "X" next to the program name.

State A		pulle	
A	Zip Code		
	12345		
Programs of Interest			Associate
Add Program of Interest	Click the Associate button and select all program(s) then click th	e Add button	
Castanta will marking antifi		te die thie eesties. Deserves of leterest will control w	
Contacts will receive notili notification for post award pro	cations for the opportunities that are related to the programs select ocesses (Amendments and Progress Reports)	ted in this section. Program of interest will control v	which users receive tasks and
ouncould for post award pr	seesses (sinenanenis and riogress reports).		
Search	Q Advanc	ed filter will not be applicable for Reference, Date,	Date-time and Multi-pickLi
		* Records are sorted by	Last Modified Date ascendin
ECHE ID			
EGMISID	Program Name	Туре	Actions
PG-OSPI-1238	Program Name Section 611 and Section 619	Type Formula and Competitive Grants	Actions
PG-OSPI-1238 PG-OSPI-1240	Program Name       Section 611 and Section 619       Special Education IDEA Part B	Type Formula and Competitive Grants Formula Grants	Actions X X
PG-OSPI-1238 PG-OSPI-1240 PG-OSPI-1241	Program Name       Section 611 and Section 619       Special Education IDEA Part B       Title I, Part C Migrant Education Consortium Grant v001	Type       Formula and Competitive Grants       Formula Grants       Formula Grants	Actions X X X X
PG-OSPI-1238 PG-OSPI-1240 PG-OSPI-1241 PG-OSPI-1242	Program Name       Section 611 and Section 619       Special Education IDEA Part B       Title I, Part C Migrant Education Consortium Grant v001       Title II, Part A	Type       Formula and Competitive Grants       Formula Grants       Formula Grants       Formula Grants	Actions X X X X X X X X X X X X X X X X X X X
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PG-OSPI-1240 PG-OSPI-1240 PG-OSPI-1241 PG-OSPI-1242 PG-OSPI-1244 PG-OSPI-0695	Program Name       Section 611 and Section 619       Special Education IDEA Part B       Title I, Part C Migrant Education Consortium Grant v001       Title II, Part A       NPR Test Program for Title Programs       Career & Technical Education	Type       Formula and Competitive Grants       Formula Grants       Formula Grants       Formula and Competitive Grants       Formula and Competitive Grants	Actions  Actions  Actions  X  X  X  X  X  X  X  X  X  X  X  X  X

5. Click the checkbox next to the program you'd like to associate with the account.

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Programs			
	PG-OSPI-1252	Test Program - DA	Formula and Cor
	PG-OSPI-1253	pri test Program 1	Formula and Cor
	PG-OSPI-1254	ESEA Consolidated Grant	Formula Grants
	PG-OSPI-1447	Beginning Educator Support Team	Formula and Con
	PG-OSPI-1448	Test Program UAT	Competitive Gran
	PG-OSPI-1449	Teacher and Principal Evaluation Program	Formula Grants
	PG-OSPI-1450	Student Transportation Grants	Formula and Con
	PG-OSPI-1452	Beginning Educator Support Team	Formula and Con
	PG-OSPI-1458	Bestv3	Formula and Con
	PG-OSPI-1461	SES TEST PROGRAM	Formula and Con

6. Click the "add" button on the top right.

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	Add	New
	Page 1 of 3	> >>> In be changed by
Program Name	Туре	
Program Name	Type Competitive Grants	
Program Name Safety Net Application Testing - Final	Type Competitive Grants Formula Grants	d Date descending order
Program Name Safety Net Application Testing - Final MTSS	Type       Competitive Grants       Formula Grants       Formula and Competitive Grants	d Date descending order Page 1 of 2
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Program Name Safety Net Application Testing - Final MTSS Test Program - DA Ini test Program 1	Type       Competitive Grants       Formula Grants       Formula and Competitive Grants       Formula and Competitive Grants	d Date descending order Page 1 of 2 ) ) ) Actions
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7. Click the "X" to close the pop-up window.