## How to use filter functions within Education Grants Management System (EGMS)

1. You can use filters on any of the tables within EGMS, including the login page. Click the filter icon on the right to begin.

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mediation of Lead in Water	Published	06/30/2025		2025	۲
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## 2. Click the Fiscal Year option from the dropdown menu.

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FP 251 Indoor Air Quality Assessment for Districts Under 3,	Published	06/30/2025	2025	۲
FP 917 Small District Mod Construction	Published	06/30/2025	2025	۲
FP 286 Small District Energy Assessment	Published	06/30/2025	2025	۲
FP 224 - Healthy Kids, Healthy Schools	Published	06/30/2025	2025	۲
EP 223 Remediation of Lead in Water (EV25)	Published	06/30/2025	2025	۲

3. You can search for current or prior fiscal years.



Washington Office of Superintendent of **PUBLIC INSTRUCTION** 

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4. When you've made your filter selections, click the green plus button to add the filter to the table.

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5. You can also search for the name of the Opportunity by following these same steps.

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6. If you'd like to clear all filters, click the red "X." If you would like to remove a specific filter, click the "X" next to its name.

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