



NONPUBLIC AGENCY ANNUAL ONSITE REVIEW VISIT REPORT

(to be completed by a contracting school district)

A separate review must be completed for each location. If the NPA has multiple campuses, then a separate onsite visit report must be conducted for each one. Completed reports can be submitted to npas@k12.wa.us.

NPA Site Name: _____ **Address:** _____

District Reviewer (Name & Title): _____

School District: _____ **Date of Onsite Review Visit:** _____

The Annual Onsite Review Visit should include classroom observation, as well as conversations with (1) the NPA Director/Principal; (2) a Special Education Teacher/Supervisor about the general curriculum and the delivery of specially designed instruction, and (3) a Counselor/Clinical Supervisor, as appropriate, regarding any daily behavioral management and student support practices. Attach additional information as needed.

GENERAL SUPERVISOR: Conversation with NPA Director/Principal

NPA Director/Principal Name & Title: _____

Has the NPA undergone any major changes regarding the provision of services to students this past school year? *(Examples may include: changes in NPA leadership; new facilities, adding or eliminating services; changes to the type(s) of programs and/or curriculum available; changes to any policy or procedure affecting contracts with school districts and/or procedural safeguards for students and families, etc.)*

- Verify that the NPA has submitted the Annual NPA Renewal Application to OSPI
- Review expectations for regular communication between NPA and contracting school districts

Reviewer Notes:

LEARNING ENVIRONMENT: Classroom Observation and Conversation with Special Education Teacher/Supervisor

SPED Personnel Name & Title: _____

How does the Special Education Teacher design and oversee the delivery of specially designed instruction?

- Evidence exists that the lesson is planned and organized
- Verify that a variety of instructional strategies are being used to meet the needs of diverse learners
- Evidence exists that teachers/staff check for student understanding and document progress towards IEP goals

Reviewer Notes:

How are families and districts informed about student progress and any possible need for reevaluation?

Reviewer Notes:

Describe how the NPA tracks and provides student access to general education courses and content.

Reviewer Notes:

BEHAVIORAL MANAGEMENT & SUPPORT: Conversation with Counselor/Clinical Supervisor

Section Not Applicable (*based on services offered by NPA*)

NPA Personnel Name & Title: _____

How does the Counselor/Clinical Supervisor oversee and monitor a program of behavioral support for students and staff?

Reviewer Notes:

- Verify that NPA staff are trained annually on trauma-informed crisis intervention and support techniques
- Evidence exists that a behavioral management program or system of supports is being used

How are families and districts informed about student progress and any possible need for additions or revisions to a student's behavioral support services in the student's IEP?

Reviewer Notes:

OVERALL DISTRICT REVIEWER COMMENTS & OBSERVATIONS:

RECOMMENDATIONS FOR OSPI FOLLOW UP: