



NONPUBLIC AGENCY ASSURANCES for WASHINGTON STATE

NPA SITE NAME: _____

ADDRESS: _____

Initial each section to confirm that the stated assurances were reviewed and explained during the onsite review.

INSTRUCTION & STUDENT SERVICES

_____	1. The NPA will ensure that the specially designed instruction is aligned to each student's IEP, delivered with fidelity, and adjusted based on progress monitoring data. (WAC 392-172A-03090).
_____	2. The NPA will provide access to general education curriculum, instruction, and materials in alignment with the student's IEP and Least Restrictive Environment (LRE) considerations. (WAC 392-172A-02050—02065).
_____	3. The NPA will coordinate with the contracting school district(s) to initiate and convene IEP team meetings. Changes to IEPs must follow procedures for IEP revisions or amendments and in accordance with its contract(s) with school districts and with WAC 392-172A-04085 .
_____	4. The NPA will coordinate with the contracting school district(s) for any needed reevaluations in accordance with reevaluation procedures (WAC 392-172A-03010 through 03080), with its contract(s) with school districts and WAC 392-172A-04085 .
_____	5. The NPA will coordinate with the contracting school district(s) to ensure that students are provided opportunities to participate in Washington state and local district assessments as appropriate, and that they remain on track to meet graduation pathway requirements as defined by the IEP and in accordance with WAC 392-172A-03090 and RCW 28A.230.090 .
_____	6. The NPA will collaborate with the school district(s) to support transition planning, including return to public school, employment, or postsecondary goals as documented in the IEP. (WAC 392-172A-03090(1)(g)).
_____	7. The NPA will regularly collect, analyze, and share student data related to behavior, attendance, and engagement with the contracting school district(s) to support educational planning and compliance with WAC 392-172A-03105 , which requires monitoring student progress in alignment with the IEP.
_____	8. The NPA will adhere to Washington state regulations (WAC 392-172A-02105 through WAC 392-172A-02110) regarding the use of isolation and restraint, and will ensure timely collection and reporting of all required data related to isolation, restraint, student discipline, and parental notification to the contracting school district(s) in accordance with applicable laws.

Hiring and Onboarding

_____	9. The NPA will employ or contract with certificated and non-certificated staff, including special education and related service providers, who meet the personnel standards outlined in WAC 392-172A-02090 . Prior to unsupervised contact with students, all employees and volunteers shall have completed and cleared Washington State Patrol and FBI fingerprint background checks in accordance with RCW 28A.400.303 and related statutes.
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_____	10. The NPA will maintain written policies and procedures regarding service provision and hiring practices in accordance with federal and state requirements, e.g., nondiscrimination, procedural safeguard notification, convening of IEP meetings, need for IEP changes, need for coordination of student reevaluations.
_____	11. The NPA shall notify the contracting school district(s) and OSPI of any changes that would affect the NPA's ability to continue to provide services to students eligible for special education.
ADMINISTRATION	
_____	12. The NPA's policies and procedures are accessible to sponsoring districts, as well as the parents/guardians of children who receive services from the approved NPA.
_____	13. The NPA will maintain the confidentiality of student educational records in accordance with FERPA (34 CFR Part 99) and WAC 392-172A-05225 , and will provide all educational records to the contracting school district(s) for each contracted student.
_____	14. The NPA shall notify the contracting school district(s) and OSPI of any written complaint(s) related to service delivery regarding the student for whom they have contracted services.
FACILITIES and ENVIRONMENT	
_____	15. Services are provided in facilities that meet the Americans with Disabilities Act (ADA) standards for public access and have successfully passed a current and official local health, and safety and fire inspections. All facilities and sites are safe and secure for students and conducive to learning.
_____	16. The agency is free from sectarian control or influence. No public funds shall be used to benefit any church or religious school or to support any religious instruction, religious worship, or religious practice. (Article 9, Section 4 Washington State Constitution).
FISCAL MANAGEMENT	
_____	17. The NPA will maintain financial safeguards to ensure funds are used for contracted students and will undergo an independent financial audit within one year of approval and at least every three years thereafter. A copy of each audit, addressing allocation methods, will be provided to OSPI and contracting districts. OSPI may request an audit at any time.

By signing this document, the NPA affirms its understanding and acceptance of the outlined responsibilities. The principal or chief administrative officer must certify that the NPA will adhere to all assurances and remain compliant throughout its tenure as an approved NPA.

I certify that I am the principal or chief administrator of the named NPA applicant, and that said applicant is located at the address given above. Furthermore, I certify that I have read and understand each assurance and commit to implementing these assurances in compliance with state and federal regulations.

_____	_____	_____
Authorized Signature	Printed Name	Title
_____	_____	_____
Representative Signature	OSPI Representative Printed Name	Date