

OSPI Child Nutrition Programs Reference Sheet

2024-25 Claim Processing Dates

Initial Claim Processing

Beginning in November 2024, claims data must be entered in WINS by **2:00 pm** on the 15th of each month to be processed and paid by the end of the month. All claims that are in "OK to process status" will process for payment in the same month.

Final Claim Deadline

The final deadline for claims data to be entered is 60 days after the last day of the claim month. For more details, including information about claims revisions, please refer to the Filing Claims Reference Sheet. If the 60th day falls on a federal holiday or weekend, claims should be entered by the next business day by 5 pm.

| Claim Month | Initial Claim Processing | Final Claim Deadline |
|----------------|--------------------------|----------------------|
| September 2024 | October 15, 2024 | November 29, 2024 |
| October 2024 | November 15, 2024 | December 30, 2024 |
| November 2024 | December 15, 2024 | January 29, 2025 |
| December 2024 | January 15, 2025 | March 1, 2025 |
| January 2025 | February 15, 2025 | April 1, 2025 |
| February 2025 | March 15, 2025 | April 29, 2025 |
| March 2025 | April 15, 2025 | May 30, 2025 |
| April 2025 | May 15, 2025 | June 29, 2025 |
| May 2025 | June 15, 2025 | July 30, 2025 |
| June 2025 | July 15, 2025 | August 29, 2025 |
| July 2025 | August 15, 2025 | September 29, 2025 |
| August 2025 | September 15, 2025 | October 30, 2025 |
| September 2025 | October 15, 2025 | November 29, 2025 |

