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Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**  
Chris Reykdal, Superintendent

June 5, 2025

( X ) Action Required  
Due Date: September 1, 2025  
( ) Informational

**BULLETIN NO. 032-25 ELEMENTARY, EARLY LEARNING, AND FEDERAL PROGRAMS**

TO: Educational Service District Superintendents  
School District Superintendents  
School District Business Managers  
School District Title I, Part A Directors  
School District LAP Directors  
School Building Principals

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Requirements and Guidance for Implementation of Substitute House Bill 1208 (2021)

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## **PURPOSE**

The purpose of this bulletin is to outline the requirements and provide guidance for implementing the Learning Assistance Program (LAP) modifications, as found in [Substitute House Bill 1208 \(2021\)](#).

## **BACKGROUND**

LAP is designed to provide supplemental instruction and services for students who are not meeting academic standards as defined under Revised Code of Washington (RCW) [28A.165.015\(3\)](#). In 2021, the Washington State Legislature modified the state's LAP laws under RCW Chapter [28A.165](#). Two implementation timelines were outlined in the bill. The first

implementation timeline was addressed in [Bulletin No. 028-21](#). This current bulletin will address the second implementation timeline.

## REQUIREMENTS

As indicated in the second timeline for [Substitute House Bill 1208](#), starting in September 2025, school boards of directors must budget and expend the appropriations of LAP, under RCW [28A.165.005](#) through [28A.165.065](#), using the Washington Integrated Student Supports Protocol, established under RCW [28A.300.139](#).

## FUNDS AND ASSURANCES

Local Education Agencies (LEAs) will continue to accept their LAP funds and assurances for the upcoming school year through the Fund Allocation and Assurances Tab in the LAP Report in EDS. To receive LAP funds, the LEA must assure to follow LAP laws and rules under RCW Chapter [28A.165](#) and WAC Chapter [392-162](#), which includes the new requirement to use the Washington Integrated Student Supports Protocol in RCW [28A.165.037](#). Estimates for 2025–26 LAP allocations are available in the [LAP Budget Calculator](#) on the [Budget Preparations webpage](#).

## MONITORING

OSPI program monitoring of an LEA's LAP allocation and expenditure of resources will include monitoring fidelity in implementing best practices using the Washington Integrated Student Supports Protocol, established under RCW [28A.300.139](#).

## TECHNICAL ASSISTANCE AND RESOURCES

Attached to this bulletin is an overview of the Washington Integrated Student Supports Protocol.

OSPI will provide technical assistance to support the implementation of the Washington Integrated Student Supports Protocol.

## INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Annie Pennell, LAP Team Lead, at 360-725-6190 or email [annie.pennell@k12.wa.us](mailto:annie.pennell@k12.wa.us); or Sheila Gerrish, Title I, Part A and LAP, Program Supervisor, at 360-725-6026 or email [sheila.gerrish@k12.wa.us](mailto:sheila.gerrish@k12.wa.us). The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

Michaela W. Miller, Ed.D., NBCT  
Deputy Superintendent  
Jon Ram Mishra, Ed.D.

Assistant Superintendent  
Elementary, Early Learning, and Federal Programs

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***Attachment A: Washington Integrated Student Support Protocol Overview***

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