*Community Engagement Board Agenda Template*

Thank you for volunteering as a Community Engagement Board member. Our mission statement <insert your mission statement>. Here are our guiding principles:

* Every student can succeed.
* All voices are valued, and respected.
* Recommend using a strength-based approach.
* Students have the right to an education.

## Question Bank:

For Students:

* On a scale of 1-10, what is the likelihood of you going to school tomorrow?
* What do you like about school?
* What are your future goals?
* What changes are you willing to make to improve your attendance?
* If you could design your perfect school, what would it look like?
* How do you spend your time when you are not in school?
* Can you feel yourself being successful at school?
* What are your in-school and out-of-school activities and interests?
* What are you good at?
* Do you have an idea of when or why you started missing school?
* Who are your positive connections at your school?
* Who are the people who will help you work toward your goals?
* What school or program would you like to attend?
	+ **\*Is there anything else you would like us to know?**

For Parents:

* Would you share one thing you are proud of your child for?
* What do you feel would be helpful to encourage and support school connection?
* What are your goals for your child?
* What was your experience with school like?
* When did you become concerned about your child’s absences/truancies?
* Where is your child when he/she is not at school?
* What is one thing your child is good at?
* What are the reasons you see for your child not being successful in school?
* What are your basic household rules and how are they enforced?
* What can the school do to support your child?
* What changes are you willing to make to support your child’s success in school?
	+ Do you feel supported at your child’s school? Can you identify a positive contact at your child’s school?
* **\*Is there anything else you would like to add?**

### Agenda:

### Time: 00:00 PM- 15 minutes

Allow for time for introductions of any new board members. Conduct a mini training to start off the time. This training could be on new law information, or any of the topics in the volunteer training.

### Time: 00:00 PM – xx minutes

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_ Date of Birth: \_\_/\_\_/\_\_\_\_ Age: \_\_\_ School: \_\_\_\_\_\_

Parent/Guardian Name: Phone Number:

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Current number of absences: Excused: \_\_\_\_\_\_ Unexcused: \_\_\_\_\_\_\_\_ Current Credits: \_\_\_\_\_\_\_\_

School Counselor: School Administrator:

Summary: (include interventions offered, goals of student, any plans or information from school counselor). Remember this should be demographic and general information to prevent repeat interventions that have already been offered, but listening to the student and family to develop an active plan is the goal.



### Time: 00:00 PM – xx minutes

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_ Date of Birth: \_\_/\_\_/\_\_\_\_ Age: \_\_\_ School: \_\_\_\_\_\_

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