## Career & Technical Education Training Plan for CTE Conditional Certificates

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| **Instructor:**  | **Assignment:** **School Year:**  |
| **CTE Conditional Certificate & Endorsements:*** Conditional: Area(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This plan is intended to outline procedures and timelines for you to meet requirements for the Initial CTE Certification or renewal of the CTE conditional and is a condition of employment required by state law. (WAC 181-77-04).* CTE conditional: Teacher has completion of 50 clock hours approved by the district within the two year validity of certificate.
* Teacher has enrolled in a CTE program to work towards the CTE Initial certificate.
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| **The requirements for the Initial CTE Certificate are:*** ***Business and Industry route*** needs 6,000 hours of related industry experience for each specialty area
* Completion of CTE Business and Industry route program
* ***Full University route*** is the completion of any state approved CTE program for CTE Agriculture; CTE Business and Marketing Ed; CTE Family and Consumer Science Ed; CTE Technology Ed and holds the appropriate degree.
* Verification of 2000 hours of non-teaching occupational experience in the above sought area(s) with the exception of FACSE which may use all 2000 hours of teaching experience
* Must also meet all requirements and apply for the residency teacher certificate in Agriculture; Business and Marketing Ed; Family and Consumer Science Ed and Technology Ed.

**Timeline:** **Comments:**  |
| **Step 1: Obtain 6,000 hours of paid employment in the past six years*** Completed
* Summer/weekend paid employment
* May use 4,000 hours of teaching experience towards the 6,000 hours needed in the specialty area
* Other (explain):

**Timeline:****Comments:**  |
| **Step 2: Complete a state-approved 2-year CTE Teacher Preparation Program*** Completed Cert. Date \_\_\_\_\_\_\_\_\_
* South Seattle Community College
* Bates Technical College
* Cascadia Technical Academy (formally known as Southwest Washington Consortium)
* Eastern Washington University
* Central Washington University
* Other (explain):

**Timeline:****Comments:**  |
| **Step 3: Other*** Work with a mentor teacher
* Attend a state OSPI conference in CTE area
* Independent development through research/industry conferences/professional books/PLC’s
* Work with industry partner to further skills/knowledge of industry
* Other (explain):

**Timeline:****Comments:**  |

I understand that:

* Failure to complete this CTE Training Plan MAY result in the non-renewal of my CTE Conditional teaching certificate.
* Failure to complete all necessary requirements may result in the non-renewal of my CTE Conditional teaching certificate.
* Failure to obtain my CTE certificate may result in the non-renewal of my teaching contract.

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Instructor’s signature Date

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CTE Administrator Date