## Career & Technical Education Training Plan for CTE Conditional Certificates

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| **Instructor:** | **Assignment:**  **School Year:** |
| **CTE Conditional Certificate & Endorsements:**   * Conditional: Area(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   This plan is intended to outline procedures and timelines for you to meet requirements for the Initial CTE Certification or renewal of the CTE conditional and is a condition of employment required by state law. (WAC 181-77-04).   * CTE conditional: Teacher has completion of 50 clock hours approved by the district within the two year validity of certificate. * Teacher has enrolled in a CTE program to work towards the CTE Initial certificate. | |
| **The requirements for the Initial CTE Certificate are:**   * ***Business and Industry route*** needs 6,000 hours of related industry experience for each specialty area * Completion of CTE Business and Industry route program * ***Full University route*** is the completion of any state approved CTE program for CTE Agriculture; CTE Business and Marketing Ed; CTE Family and Consumer Science Ed; CTE Technology Ed and holds the appropriate degree. * Verification of 2000 hours of non-teaching occupational experience in the above sought area(s) with the exception of FACSE which may use all 2000 hours of teaching experience * Must also meet all requirements and apply for the residency teacher certificate in Agriculture; Business and Marketing Ed; Family and Consumer Science Ed and Technology Ed.   **Timeline:**  **Comments:** | |
| **Step 1: Obtain 6,000 hours of paid employment in the past six years**   * Completed * Summer/weekend paid employment * May use 4,000 hours of teaching experience towards the 6,000 hours needed in the specialty area * Other (explain):   **Timeline:**  **Comments:** | |
| **Step 2: Complete a state-approved 2-year CTE Teacher Preparation Program**   * Completed Cert. Date \_\_\_\_\_\_\_\_\_ * South Seattle Community College * Bates Technical College * Cascadia Technical Academy (formally known as Southwest Washington Consortium) * Eastern Washington University * Central Washington University * Other (explain):   **Timeline:**  **Comments:** | |
| **Step 3: Other**   * Work with a mentor teacher * Attend a state OSPI conference in CTE area * Independent development through research/industry conferences/professional books/PLC’s * Work with industry partner to further skills/knowledge of industry * Other (explain):   **Timeline:**  **Comments:** | |

I understand that:

* Failure to complete this CTE Training Plan MAY result in the non-renewal of my CTE Conditional teaching certificate.
* Failure to complete all necessary requirements may result in the non-renewal of my CTE Conditional teaching certificate.
* Failure to obtain my CTE certificate may result in the non-renewal of my teaching contract.

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Instructor’s signature Date

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CTE Administrator Date