

# Viewing Previous Grant Budgets within the Education Grants Management System (EGMS)

1. Login and begin on the Home tab. Click the "Grants" tab.

The screenshot shows the EGMS Home page. The top navigation bar includes 'Opportunities', 'Applications', 'Grants', and 'Monitoring'. The 'Grants' tab is active. Below the navigation bar, there is a search bar and a list of tasks. The main content area features two summary tables and a 'My Feed' section.

Task Summary By Phase	
Opportunities	0
Applications	24
Grants	0
Monitoring	12

Task Summary By Due Date	
Late	31
Due within 7 Days	0
Due within 30 Days	1
Due in more than 30 Days	4

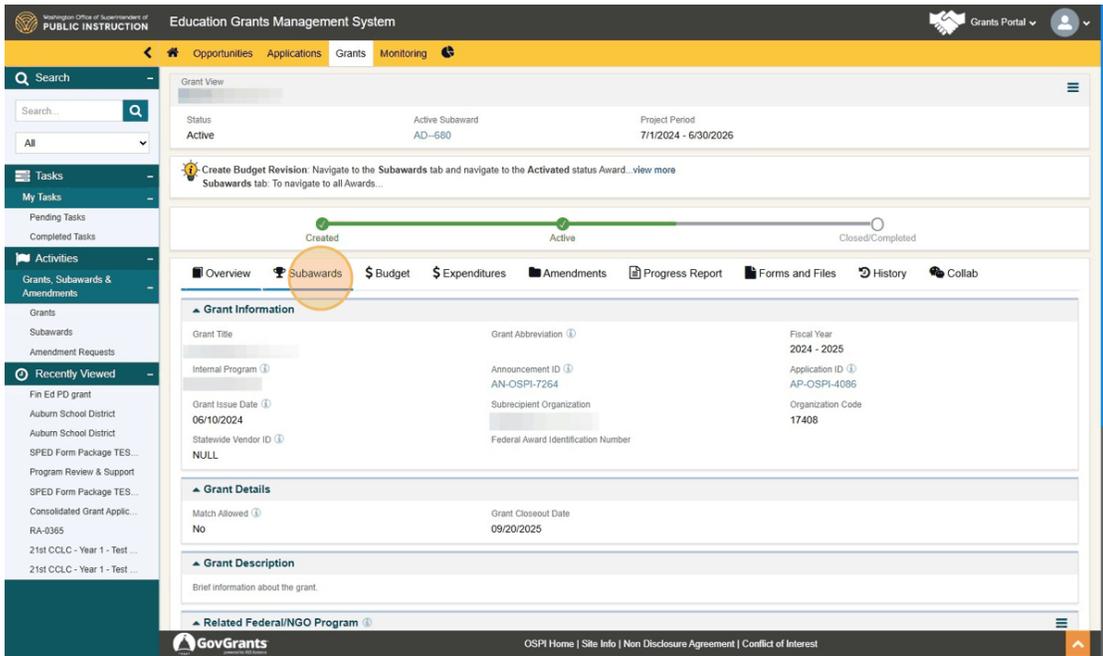
2. Click the green eye icon to open the record.

The screenshot shows the EGMS Grants page. The top navigation bar includes 'Opportunities', 'Applications', 'Grants', and 'Monitoring'. The 'Grants' tab is active. Below the navigation bar, there is a search bar and a table of grant records. A green eye icon is highlighted on the 'Actions' column of the first record.

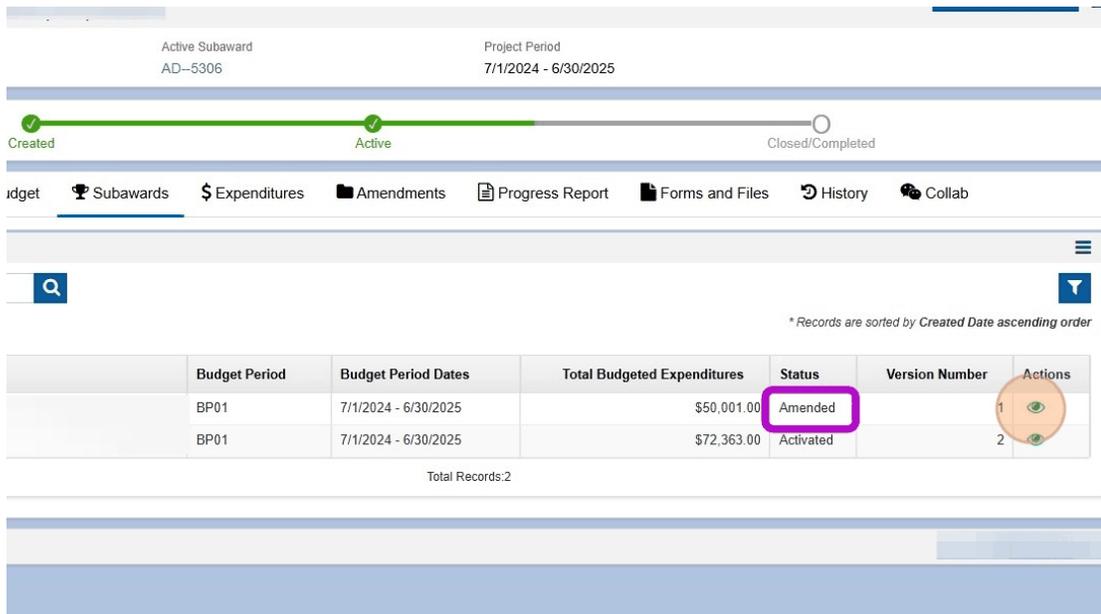
Grant Title	School Name	Project Period	Total Budgeted Expenditures	Total Expenditures (Spent)	Balance	Active Subaward	Status	EGMS ID	Actions
		7/1/2024 - 6/30/2026	\$15,000.00	\$0.00	\$15,000.00		Active	GT-00238	
		12/26/2023 - 8/30/2025	\$3,000.00	\$0.00	\$3,000.00		Active	GT-00238	



3. Click the "Subawards" tab.



4. Click the green eye icon to open the record. Normally we want to work within the *activated* subaward but since you would like to view a previous budget for the grant, click the green eye next to the Amended subaward.



5. Click the "Budget" tab.

Subaward

EGMS ID: AD-4567      Status: Amended      Grant ID: GT-02050      Budget Period: 7/1/2024 - 6/30/2025

Created    Submitted for Approval    Approved    Activated    Amended    Closed

Overview    **Budget**    Expenditures    Amendments    Terms    Progress Report    Responsibilities    Forms and Files    History    +

**Project and Budget Period Details**

Project Period Start Date: 07/01/2024      Project Period End Date: 06/30/2025  
 Budget Period Number: BP01

**Funding Account Information**

Search... [Q] [Filter]

Showing 1 to 1 of 1 records      \*Records are sorted by Last Modified Date ascending order

Funding Account	Budget Code	Project Code	Cost Center	Program	Appropriation Code	Grant	Appropriation Amount	Available Balance	Pre-Encumbrance	Pre-Encumbrance Balance ①
FA-ST-34								\$34,014.00		\$0.00
<b>Total</b>								\$34,014.00		\$0.00

Total Records: 1

6. Scroll horizontally to view the allocations within each budget category.

**Budget Information**

Allocation Amount	Indirect Rate	Maximum Indirect Allowed	Approved Indirect Amount
\$50,000.00	7.00%	\$3,271.00	\$3,272.00
Budgeted Direct Expenditures	Budgeted Indirect Expenditures	Total Budgeted Expenditures	
\$46,729.00	\$3,272.00	\$50,001.00	

**Subaward budget**

Search... [Q] [Filter]

Showing 1 to 11 of 11 records      \*Records are sorted by Focus Area ascending order, Category Name ascending order

Budget Category	Debit Transfer Expenditures (0)	Credit Transfer Expenditures (1)	Salaries-Certificated Expenditures (2)	Salaries-Classified Expenditures (3)	Benefits & Payroll Taxes Expenditures (4)	Supplies Instr. Resources & Non-Capitalized Expenditures (5)	Purchased Services Expenditures (7)	Travel Expenditures (8)	Capital Outlay Expenditures (9)
23 Principal's Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24 Guidance and Counseling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25 Pupil Management and Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26 Health/Related Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27 Teaching	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00
29 Payments to School Districts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31 Instructional Professional Dev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$15,728.00	\$0.00	\$0.00
32 Instructional Technology	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Total Records: 11

