

Old Capitol Building  
PO Box 47200  
Olympia, WA 98504-7200

ospi.k12.wa.us



Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**  
Chris Reykdal, Superintendent

August 7, 2025

( X ) Action Required  
( ) Informational

## BULLETIN NO. 037-25 SYSTEM AND SCHOOL IMPROVEMENT

TO: Educational Service District Superintendents  
School District Superintendents  
School District Business Managers  
School District Foster Care Liaisons  
School District Building Point of Contact

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Local Foster Care Liaison and Building Point of Contact Information/Training

CONTACT: Stacey Klim, Program Supervisor  
564-999-1939, [stacey.klim@k12.wa.us](mailto:stacey.klim@k12.wa.us)

## PURPOSE/BACKGROUND

The [Revised Code of Washington \(RCW\) 28A.320.148](#) requires each school district to designate a foster care liaison to facilitate district compliance with state and federal laws related to students who are the subject of a dependency proceeding and to collaborate with the Department of Children, Youth, and Families (DCYF), the appropriate federally recognized Indian tribe, or the state agency responsible for the implementation of the Unaccompanied Refugee Minors program.

### Foster Care District Liaison

The Foster Care Education Program at the Office of Superintendent of Public Instruction (OSPI) maintains a database of contact information for each designated foster care liaison. OSPI provides communication to foster care liaisons through this database for GovDelivery notices, to announce upcoming trainings, and disseminate other programmatic information.

Districts need to submit new contact information whenever there is a liaison change. To update your school district's foster care liaison information, please fill out the form here: [Foster Care Liaison Contact Information](#).

Districts are strongly encouraged to name at least two school district employees on the OSPI foster care liaison contact list. Districts should update the list to reflect any district staff changes

throughout the year. *It is important that at least one of the identified school district employees is available through the summer months.*

Please note it is best practice for the foster care liaison to maintain continuity in the position for multiple years. This continuity allows the liaison to develop a comprehensive and nuanced understanding of the unique needs of students in foster care. This is accomplished through ongoing training and meaningful interactions with the students and foster, birth, or adoptive families.

Multiple training opportunities for school district foster care liaisons will be available in September, October, and November of 2025 through OSPI. Training dates and registration links can be found on the [OSPI Foster Care Resources and Training](#) webpage.

## **School Level Building Point of Contact**

Further, [Revised Code of Washington \(RCW\) 28A.320.148](#) requires each K–12 public school in the state to designate a Building Point of Contact in each elementary school, middle school, and high school. OSPI maintains a database of contact information for each designated building point of contact. OSPI provides communication to building point of contacts through this database for GovDelivery notices, to announce upcoming trainings, and disseminate other programmatic information.

Districts need to submit new contact information whenever there is a building point of contact change. Please fill out the [Building Point of Contact Information form](#) to update each school's information.

Multiple training opportunities for building points of contact will be available in September, October, and November of 2025 through OSPI. Training dates and registration links can be found on the [OSPI Foster Care Resources and Training](#) webpage.

## **INFORMATION AND ASSISTANCE**

For questions regarding this bulletin, please contact Stacey Klim, Foster Care Program Supervisor, at 564-999-1939 or email [stacey.klim@k12.wa.us](mailto:stacey.klim@k12.wa.us). The OSPI Telecommunication Relay Services number is 711 or 1-800-833-6384.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

Michaela W. Miller, Ed.D., NBCT  
Deputy Superintendent

Matthew Frizzell, Ed.D.  
Assistant Superintendent  
System and School Improvement

Annie Blackledge  
Director of Foster Care and Institutional Education  
System and School Improvement

CR:sk

*OSPI provides equal access to all programs and services without discrimination based on sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal by a person with a disability. Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at 360-725-6162/Telecommunication Relay Services: 711 or 1-800-833-6384; or P.O. Box 47200, Olympia, WA 98504-7200; or [equity@k12.wa.us](mailto:equity@k12.wa.us).*