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Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**  
Chris Reykdal, Superintendent

August 27, 2025

(X) Action Required  
( ) Informational

## BULLETIN NO. 044-25 ELEMENTARY, EARLY LEARNING, AND FEDERAL PROGRAMS/SECONDARY EDUCATION AND PATHWAY PREPARATION

TO: Educational Service District Superintendents  
School District Superintendents  
School District Business Managers  
School District Curriculum Directors

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Legislative Changes to District Instructional Materials Policies

CONTACT: Barbara Soots, Assistant Director, Open Education & Instructional Materials  
360-764-3612, [barbara.soots@k12.wa.us](mailto:barbara.soots@k12.wa.us)

## PURPOSE/BACKGROUND

In 2024, the Washington State Legislature passed [Senate Bill 5462](#) (SB 5462), legislation that contained sections affecting policies on instructional materials.

## SCHOOL DISTRICT REQUIREMENTS FOR REPORTING

Senate Bill 5462 requires that, by October 1st, school district boards of directors, charter schools, and state-education tribal compact schools must:

1. Adopt or amend their policies and procedures governing curriculum adoption and the selection of instructional materials to conform with the updated [Washington State School Directors' Association \(WSSDA\) Model Policy 2020/2020P Course Design, Selection, and Adoption of Instructional Materials](#).
2. Provide notice of the completed actions to the Office of Superintendent of Public Instruction (OSPI) within ten (10) days of completing the policy and procedure updates. [Schools must provide notice to OSPI through OSPI's confirmation site portal](#). In the portal, school leaders will be directed to provide confirmation through a direct link to the updated policy/procedure or by uploading copies of the updated policy/procedure.

## **Additional Information from WSSDA**

- [Washington School Directors' Association \(WSSDA\) Model Policy 2020/2020P Course Design, Selection, and Adoption of Instructional Materials](#)
- [April 2025 WSSDA Policy and Legal News](#) (subscription required)

## **INFORMATION AND ASSISTANCE**

For questions regarding this bulletin, please contact Barbara Soots, Assistant Director, Open Education & Instructional Materials, at 360-764-3612 or email [barbara.soots@k12.wa.us](mailto:barbara.soots@k12.wa.us). The OSPI [Telecommunication Relay Services](#) number is 711 or 1-800-833-6384.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

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CR:bs

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