Request for Proposals No. 2026-03
Addendum 02 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2026-03, issued August 7, 2025.

All amendments, addenda, and notifications related to this procurement will be posted on the OSPI website (if this was an open procurement) and on the Washington Electronic Business Solution (WEBS) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

1. **Question:** Task 2 Question: How long should the 1:1 meetings be with the 16 member organization, which happen 3x a year? (I am curious for budgeting purposes.)
   Answer: These meetings have typically been an hour in duration. Member organizations may also request additional 1:1 meetings if needed.

2. **Question:** Task 2 Question: Is there a current time (length of meeting) set for the IPTN member meetings with the comprehensive network that occur 9 times per year? (rationale: budgeting purposes)
   Answer: IPTN member meetings have typically been scheduled for 90 minutes. Design team members typically convene early for a final run through and preparation. On occasion, member meetings may be longer based on the needs of the network.

3. **Question:** Task 3 Question: How long are the meetings between the design team and advisory when they occur 3 times a year? (rationale: budgeting purposes)
   Answer: This has varied based on the needs and feedback of the advisory. It is important to the IPTN design team that meeting structures and opportunities are responsive to all parties' feedback, and it is also important to accommodate advisory members' needs and preferences for access. Because of this, meeting durations have varied, and advisory members have sometimes been provided multiple meeting dates to choose one that fits their schedule (e.g., Meeting A occurred on a single day and lasted 90 minutes; Meeting B was offered twice, each for 60 minutes; and so forth).

4. **Question:** In the proposal, the consultant is asked to recruit 2-4 design team members (Task 1). Are design team members paid for their work? And if so, should we/do we include a stipend amount as part of the proposal?
   Answer: This item refers to the consultant's support (as part of the IPTN design team) partnering with OSPI design team members to identify and recruit any additional design

Washington Office of Superintendent of
PUBLIC INSTRUCTION

team members within OSPI. As these would be staff internal to OSPI, those recruited design team members are not to be provided with an additional stipend for their work.

5. **Question:** We understand from data, that 65% of Black children across Washington state who attend public schools cannot read. Are these children along with children who have behavioral issues included?
   Answer: OSPI is not familiar with this data/statistic.

6. **Question:** Does this student population include Black children who have 504?
   Answer: This focus is on students with IEPs, but with the idea that if we can improve outcomes for students most marginalized in the system, it will improve outcomes for all Washington state students.

7. **Question:** Does this student population include Black children include children who have had contact with the criminal justice system or who have been previously incarcerated?
   Answer: Yes.

8. **Question:** Does this student population include Black children who have violated the truancy policy and/or forced to attend school?
   Answer: If the question is in regards to students we are describing in the aim statement: Black children with disabilities, then it would include statewide data for all students.

9. **Question:** On page 6 of the RFP there have been inclusion rate increases of 6.8% and 19.7%, what might be the aim/goals for this project?
   Answer: In terms of our statewide LRE data, we would like to see overall growth for all students with disabilities at approximately 2% percentage points per year, for Black students with disabilities 4% percentage points per year and for students with Intellectual and Developmental Disabilities 6% percentage points per year. This is just one measurement of change, we are also looking at student outcome data and long-term impacts of the network.

10. **Question:** Specifically, as it relates to African-American children with disabilities and students with intellectual disabilities:
    - What are the current baseline outcomes for these student groups?
    - What is OSPI's desired movement or measurable change (e.g., one standard deviation, two standard deviations, or another indicator) that reflects success?

    Answer: In terms of our statewide LRE data, we would like to see overall growth for all students with disabilities at approximately 2% percentage points per year, for Black students with disabilities 4% percentage points per year and for students with Intellectual and Developmental Disabilities 6% percentage points per year. This is just one measurement of change, we are also looking at student outcome data and long-term impacts of the network.

11. **Question:** More broadly, could you share what has been the observed or intended impact of the ITPN on outcomes for other student groups to date?
    Answer: We have experienced significant shifts in our LRE data overall but continue to see in our statewide data opportunity gaps for Black children with disabilities and students with Intellectual and Developmental Disabilities.

12. **Question:** Will we have access to network members into the summer or is June 2026 a strict cut off?
    Answer: The initial period of performance is November 2025, through September 30, 2026, with possible renewals through FFY 2027, 2028, & 2029, at the sole discretion of OSPI.

13. **Question:** In the RFP it says OSPI wants approximately 9 monthly sessions from November through June which is only 8 months, can you confirm whether 8 months of sessions would be appropriate or if you'd like two sessions in one month?
    Answer: OSPI will facilitate IPTN sessions on their own until a facilitator joins the team, so we anticipate still having 9 sessions, albeit the facilitator might only join us for 8 of those sessions.

14. **Question:** What requirements is OSPI considering for districts who potentially join the network?
    Answer: Identified districts have data that shows areas for growth for the inclusion of Black students with disabilities, and the inclusion of students with Intellectual and Developmental Disabilities and their access to grade level curriculum and general education environments.

15. **Question:** Can businesses apply jointly or does OSPI require that one business be the prime and the other be the subcontractor?
    Answer: OSPI's preference is a Prime Contractor/Subcontractor relationship so one vendor is listed as the main point of contact with oversight of the work and any subcontractors. This will streamline communication between OSPI's Contract Manager and the Contractor.

16. **Question:** What is the total amount that the contract pays?
    Answer: Cost Proposals are not to exceed two hundred forty thousand dollars ($240,000), per the Funding section (A.7.). Bidders are encouraged to provide their most favorable and competitive cost estimate to perform the work.

17. **Question:** And, what is the overall goal of the contract?
    Answer: OSPI seeks a contractor to expand and mobilize the Inclusionary Practices Technical Assistance Network (IPTN), composed of state Technical Assistance (TA) Providers and State Education Agency (SEA) Leaders, to improve inclusion rates

specifically for Black students with an Individual Education Program (IEP) and students with an IEP who also have Intellectual and Developmental Disabilities (IDD). The selected contractor will accomplish this goal by supporting OSPI by putting a facilitation structure in place for the IPTN design team, support universal, targeted, and individualized technical assistance activities for IPTN member organizations, working with OSPI in establishing an IPTN advisory, and further advancing IPTN infrastructure (e.g. website, communication tools, and network guidance documents).

More information can be found in the Background section of the RFP (A.3.), and specific tasks required under the resulting contract can be found in the Objective and Scope of Work section (A.4.).

No questions or responses included in this document require any changes to the solicitation document; this document stands alone.