

Verification Tool 6: Explanation of Method Used to Select Verification Sample 2025–26 School Year

1. Number of applications on file as of October 1: _____ free
_____ reduced-price
_____ total
2. Check method of verification used:
☐ 3% Focused ☐ 3% Random ☐ 1% + ½ % Focused
3. List number of applications verified: _____
4. Description of process used for selection of applications to be verified (i.e., how were applications selected):

5. List of selected parents/guardians:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
6. Process completed on: _____ (no later than November 15)

Signature of Verifying Official

Sign form and file in your verification folder for the current school year.