



**Due OSPI:
November 1–26, 2025**

ESD			County				District					
PART A – PERSONNEL INFORMATION												
(A.1)		(A.2)	(A.3)	(A.4)			(A.5)	(A.6)	(A.7)	(A.8)	(A.9)	(A.10)
CO	DIST	Certification Number	Social Security Number	Last Name	First	Middle	Date of Birth	Sex	Ethnic	Race	CBRTN	NB Cert Exp. Date
PART B – CONTRACT INFORMATION												
(B.1)		(B.2)	(B.3)									
HIGHEST DEGREE TYPE		HIGHEST DEGREE YEAR	CERT. YEARS OF EXP.									
(C.1)		(C.2)	(C.3)	(C.4)	(C.5)			(C.7)				
CERT BASE HRS. PER DAY		CERT. BASE NO. DAYS	CERTIFICATED FTE	TOTAL FINAL SALARY		ACTUAL ANNUAL INSURANCE			ACTUAL ANNUAL MANDATORY			
PART C – ASSIGNMENT INFORMATION												
(D.1)	(D.2)							(D.3)	(D.4)	(D.5)	(D.6)	
BUILDING CODE	ASSIGNMENT CODE (PP-AA-DDD)	PROGRAM TITLE				DUTY TITLE		GRADE GROUP	PERCENT OF CERT. CONTRACTED TIME	HOURS PER YEAR	ASSIGNMENT SALARY	