

Request for Proposals No. 2026-06

Addendum 02 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2026-06, issued September 22, 2025.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

1. **Question:** Can you please clarify what is meant by A.4.ii. Scope of Work on page 10?

“Plan, budget, and manage all aspects of professional development and implementation support, which includes, but is not limited to: coordinating and providing support costs to participants, such as travel costs, per diems, stipends, and substitutes.” And how would this factor into the budget of \$62,500 per contract?

Answer: Contractors are responsible not just for delivering training/professional development, but also for the logistical and financial side of making sure participants can attend and benefit. The list is not exhaustive, and it gives examples of allowable/expected expenses, such as:

- Travel costs: mileage reimbursement, airfare, lodging, etc.
- Per diems: daily meal/living expense allowances while traveling.
- Stipends: payments to participants for attending training (common if they’re attending outside contracted work hours).
- Substitutes: covering the cost of substitute teachers if classroom staff attend training during school hours.

How this ties into the \$62,500 budget:

- The total contract amount (\$62,500) must cover all of it—the professional development services plus participant support costs.
- That means when you build the budget, you’d break it into categories such as:
 - Contractor staff time/facilitation
 - Materials/resources
 - Participant support (travel, per diem, stipends, subs, etc.)
 - Administrative/indirect (if applicable)

So, if the expectation is to provide stipends or reimbursements, those costs would reduce the portion available for direct service delivery.



2. **Question:** Please describe what has been done since 7/2023 to eliminate student isolation and reduce the use of restraint. Describe steps in detail.

Answer: In 2023, the Washington State Legislature passed provisos including E2SHB 1479 which directed OSPI to implement the RREI project. OSPI was allocated state general fund money for two main purposes: 1) Professional development and statewide training / technical assistance and 2) Grants to demonstration sites (district/school “demonstration projects”) to build systems at school/district level to eliminate isolation and reduce restraint. OSPI selected multiple demonstration sites and pilot sites (districts and specific schools) that are working to build school- and district-level systems (trauma-informed positive behavior supports, de-escalation, problem solving, etc.) to reduce restraint and eliminate isolation. OSPI also issued RFP No. 2024-12 (March 15, 2024) to contract with consultants/providers for statewide professional development under RREI, to deliver professional development to pilot/demonstration sites and help OSPI plan needed professional development. OSPI created the manual, informed by the demo sites.

3. **Question:** What is the training provided to each of the above (This project aims to support districts in building comprehensive systems to support students in distress and mitigate crisis escalation cycles that can result in restraint or isolation. As such, training is targeted at the following audiences: Classroom teachers [general and special education], District leaders [e.g. superintendents], Instructional education support personnel [e.g. paraeducators], Parents, families, guardians, and caregivers, School leaders [e.g. principals], School support staff [e.g. transportation, security], School board members. Detail for each target audience.

Answer: The Collaborative & Proactive Solutions (CPS) model (Dr. Ross Greene) is a key model used in the trainings, and was offered both in-person and pre-recorded online.

4. **Question:** What is the total amount of funding that has been given in the past three years for this initiative?

Answer: Annual Budget History: \$2,500,000 of the general fund—state appropriation for fiscal year 2024 and \$2,500,000 of the general fund—state appropriation for fiscal year 2025. 5187-S.SL.pdf (page 473). \$2,000,000 fiscal year 2026.

5. **Question:** Since true, sustainable change doesn't happen quickly, can some of the deliverables/data points that would show the reduction in restraint and seclusion go beyond the initial contract period?

Answer: No. All services related to this contract must be provided within the period of performance for the contract resulting from this RFP.

6. **Question:** This question applies to funds from the OSPI Grant and not direct school funding. Districts used our program and trained Trainers through the 2024-2025 OSPI Grant. We currently work with many of the Demo and Pilot Districts. Can those Districts that we already work with use 2025-2026 OSPI Grant funding to pay for

Recertifications/Refreshers of those Trainers or do the 2025-2026 funds need to be used for new business only?

Answer: Districts who have been identified for the Reducing Restraint and Eliminating Isolation project receive \$40,000 in grant money this year. Contractors receive \$62,500. School districts are not required to use their \$40,000 to pay the contractors since OSPI covers that already via the RFP. Districts can allocate their money towards other things (like salary or additional contractors if they want to). The funds may be used to support their current work. If this means paying for recertifications, then they can continue to do so. Districts are the ones who determine how to use their \$40,000, not OSPI or the contractors.

7. **Question:** Is OSPI open to proposals from consultants based outside Washington State?

Answer: Yes, but it is a requirement that you are licensed to do business in the State of Washington. If you are not currently licensed, you will need to provide a written intent to become licensed in Washington within thirty (30) calendar days of being selected as the Apparent Successful Bidder.

8. **Question:** Would a focus on leadership development and systems-level coaching fit within the intended scope?

Answer: A list of minimum qualifications can be found on Exhibit B, Qualification Affirmations, of the RFP.

9. **Question:** Could you please share access to the full RFP document and any current addenda?

Answer: You can find the full RFP and current addenda on OSPI's [Competitive Procurements](#) webpage.

No questions or responses included in this document require any changes to the solicitation document; this document stands alone.