

Request for Proposals No. 2026-12

Amendment 02

This document is posted to capture an amendment to RFP No. RFP 2026-12, issued November 10, 2025.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

OSPI released [Final Q&A \(Addendum 02\)](#) related to this RFP on Monday, January 26, 2026. Some answers to bidder questions necessitate an amendment to the RFP as follows:

The following new files are hereby incorporated into the RFP:

1. A sample of the [WaTech Security Design Review Checklist](#), per Section C.5. (RFP page 40), which requires bidders to complete a preliminary Security Design Review for WaTech as part of the proposal submission process.
2. A copy of [EXAMPLE Apportionment Formulas](#), per Section A.5. Scope of Work (RFP page 13).

The following sections of the RFP are hereby amended:

SECTION A.4. VISION, GOALS, AND OBJECTIVES Accessibility and Branding Requirements shall be amended to read as follows:

Accessibility and Branding Requirements

All documents, videos, audio records, presentations, or other deliverables required under the resulting Contract shall be produced in format, compliant with the Americans With Disabilities Act and follow the ~~Web Content Accessibility Guidelines (WCAG) 2.0~~ [Web Content Accessibility Guidelines \(WCAG\) 2.1 or 2.2](#), OSPI's formatting standard specified in Exhibit G – OSPI Americans with Disabilities Act Compliance: Graphics and Colors, OSPI's Brand Use Policy, OSPI's Style Guide, and OSPI's Videography Style Guide which are hereby incorporated by this reference. For narrative or documentary style videos required under



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the resulting Contract, the final product and all raw footage shall be mailed to the OSPI Communication and Digital Media office on a hard drive furnished by the Consultant. In the event that the deliverables are not compliant, OSPI may require Consultant to promptly make modifications that will make the deliverables compliant. Additionally, OSPI shall have the right to modify or copy the deliverables in order to make them accessible and/or compliant.

SECTION A.7. BIDDER QUALIFICATIONS shall be amended to read as follows:

Minimum Qualifications

- Consultant must be licensed to do business in the State of Washington. If not licensed, provide a written intent to become licensed in Washington within thirty (30) calendar days of being selected as the Apparent Successful Bidder.
- Consultant must demonstrate experience developing at least one (1) sizeable financial system using the architectural approach described in the bidder's response.
- All bidders, contractors, and subcontractors must be US-based, and all work and data must remain in the United States.

Consultants who do not meet these minimum qualifications will be rejected as non-responsive and will not receive further consideration. Any proposal that is rejected as non-responsive will not be evaluated or scored.

Desirable Qualifications

Consultants with experience, knowledge, or demonstrated abilities in developing school district data collection systems, school district budget and accounting reporting or in school district funding distribution systems are desired.