

OSPI Child Nutrition Services Grants Reference Sheet

Summer Meals for Kids Grant Application

The Washington State legislature provides funding for the Summer Meals for Kids grant. In 2026, there is \$100,000 available. The purpose of the grant is to expand the reach of the Summer Food Service Program (SFSP). The SFSP offers meals to kids during the summer or when school is out of session at schools and community sites in areas where 50% or more of students are eligible for free or reduced-price meals.

This is a competitive grant for sponsors that operated SFSP in the previous year and are in good standing.

Applications are due by 5 pm on March 31, 2026

Grant Period: May 1, 2026 – June 30, 2026

Application Questions

1. My organization is a returning sponsor who:
 - is adding site.
 - is not adding site.
2. How will this grant help you increase the number of meals served? In the application, *indicate whether the activity(ies) below will take place at urban or rural sites and congregate or non-congregate sites. If you indicate rural, you will be asked to provide an address for each site to provide verification.*
 - Expand the number of sites participating in the summer meal programs.
 - Expand the reach of a current site (e.g., add a mobile route or home delivery option, expand promotion efforts)
 - Begin promotion of Washington's Farm-to-Summer Week and/or Summer Crunch efforts
3. Improve meal quality (e.g., fewer processed foods, scratch cooking) What is your plan to increase the number of meals served and what is the equipment/items you need? Please describe plans for each type of site selected above.
4. Do you have the ability to purchase, have all items delivered on site, and outreach activities completed no later than June 30, 2026?
5. Will you be receiving any additional services or financial support for this project?
6. Will you accept partial funding?



7. Please enter the details for your request.
- Obtain three (3) quotes for each request over \$10,000. Complete the Vendor Quote log below and along with your quotes, attach them to your submission email.
 - Include the full price per item including tax, freight, and delivery charges. If applicable, also include the cost of installation and/or wiring fees. If not included, these costs will not be reimbursed. Note that to be reimbursed, receipts must show all itemized costs.
 - If the request is for equipment:
 - Indicate if the item is new or a replacement of existing equipment/small wares.
 - You should also indicate if the percentage of time the item will be used for summer meals operations (SFSP)
 - Example: If Sponsor needs an insulated food container but will only be using it for 3 months for Summer Foods, divide the cost by 12 (12 months) and multiply by 3 (3 months) to determine the total percentage of the cost attributable to SFSP operations.

Applicants must designate the amount of time the equipment will be used for the Summer Food Service Program or other USDA Child Nutrition Programs. Awards will be prorated for equipment that will be used less than 100% of the time in the Summer Food Service Program/USDA Child Nutrition Programs.

Application Submission

1. Email a saved copy of the completed SM4K 2026 application workbook, vendor quote log and quotes (if applicable) to the [CNS Grants team](#) with the title "SM4K Grant – (Insert Your Organization's Name)
2. Once your application submission is received, it will be reviewed for completion by the CNS Grants team, and you will receive email notification of submission.

Resources

- [Summer Meals for Kids Reference Sheet](#)
- [Summer Meals for Kids Scoring Matrix](#)

Acronym References

- SFSP – Summer Food Service Program
- OSPI – Office of Superintendent of Public Instruction
- SM4K – Summer Meals for Kids Grant

Equipment Quotes - Small Purchase

Introduction:

This form is for equipment purchases over \$10,000 to be funded entirely or in part by OSPI Child Nutrition Services. Equipment is defined as tangible personal property with a useful life of more than one year and a per unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial purposes, or \$10,000.

LEA or Organization Name: _____

Site Name: _____

Staff Contact: _____

Email Address: _____

Product Specification:

Detailed Item Description:	# of Units
Delivery Requirements:	

Vendor Quote Log:

	Vendor 1	Vendor 2	Vendor 3
Business Name:			
Contact Name:			
Vendor Location:			
Contact Info: (email or phone #)			
Date Quoted:			
Unit Cost (Net):			
Ancillary Charges (Taxes, Duty, Transit Insurance, Freight, Installation, etc.):			
Total Acquisition Cost:			
Meets Specification?			

Purchase Record:

Successful Vendor:		Reasoning/ Justification:	
Suspended/Disbarred:		Date of Verification:	
Contract Award Date:		Method of Notification:	
Total Cost:		Invoice #:	

Receipt of Goods:

Date Received:		Specifications Met?	
Notes:			