Entering Local CTE Graduation Pathways into EDS Tutorial

Updated March 2026

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Local CTE Graduation Pathway – Graduation Alternatives Application (EDS)

- Used to either submit locally approved pathways for consideration and approval; and/or to adopt previously approved pathways for local use.

- Requires approval of CTE Director and District Assessment Coordinator or Designee.
  - CTE Directors must contact their District Data Security Manager (DDSM) for **CTE Director access for the Graduation Alternatives application**.

- Pathway must be entered individually if multiple schools are indicated by the district.
  - The course information entered is tied to CEDARS Course Catalog and is not necessarily the same across all schools in a district.

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Before a new pathway is submitted verify that it is not already an approved pathway

- Choose the "Approved Local CTE Graduation Pathways" link in the left-hand navigation column
- Click "Search Pathways"
- Enter the proposed CIP Codes and click Show Results

Approved Local CTE Graduation Pathways

| All Districts | **Hide Search Pathways** | **Download** |

Search by district, pathway name, or ID:

Search by CIP Code(s) (separate by comma):

○ Show All ● Show Original Approved

Show Results

- If <u>no pathways are returned</u>, choose "Add Local CTE Graduation link" and "New Local Graduation Pathway."
- If there is an <u>already approved pathway</u>, choose "Add Local CTE Graduation link" and "Use Approved State Local CTE Graduation Pathway."

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Adding a Local CTE Pathway

◉ New Local CTE Graduation Pathway
◉ Use Approved State Local CTE Graduation Pathway

- Once the district and high school is indicated, the system ties the course information to the current high school's CEDARS Course Catalog.

- If multiple schools must be submitted for the pathway, each school must be entered separately.

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Choose a CIP (tied to CEDARS HS course catalog)

--Select--

030101 - Natural Resources/Conservation, General

091001 - Publishing

100202 - Video Production Technology/Technician

110201 - Computer Programming

110801 - WebPage/Digital/Multimedia and Information Design

118888 - Computer and Information Sciences and Support Services Cooperative Worksite Experience

120503 - Culinary Arts/Chefs Training

130101 - Careers In Education

138888 - Education Cooperative Worksite Experience

150405 - Industrial Robotics Technology/Technician

151302 - CAD/CADD Drafting and/or Design Technology

151305 - Electrical/Electronics Drafting CAD/CADD

CIP Code: --Select--

Course Title: --Select--

Program Area: --Select--

Number of Credits:

Dual Credit: --Select--

Industry Recognized Credential:

Select a course

- Each course needs to be entered separately
  - Year-long courses that incorporate multiple (semester/quarter/trimester) courses - each course should be entered separately with the credit totaling 1.0.

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Add course information

- Each course must have indicated
  - Program Area
  - Number of Credits
  - Dual Credit – Not Applicable, CTE Dual Credit, AP/IB/Cambridge or College in the High School
  - Industry Recognized Credential - indicate N/A if no IRC or Dual Credit
- Click "Add" when done

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Occupational Alignment

Occupational Alignment (identify the specific job/career title aligned to course sequence):

- Enter specific occupational outcomes (job and career titles) that align with submitted course sequence that justify initial approval.
  - **YES**: "This pathway sequence aligns with careers such as construction foreman, construction project manager, and frontline supervisors"
  - NO: "Required because it's in different program areas, so we are submitting for student access"
  - NO: "Cross pathway route for alternative to graduation"
  - NO: "Students enjoy taking these courses"
  - NO: "It matches the local college program"
  - NO: "This is in high demand"

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Advisory Committee Contact Information

CTE Advisory Committee Members Involved in Review and Approval - Required for submissions approved by advisory committees

If approved by the advisory committee, please identify membership involved in the approval. Members should reflect representatives of business and labor that reflect the local industry and community, and reflect consultation with business, industry, labor, and agriculture. (RCW.28a.150.500). School district employees should not be reflected below.

	Name	Organization/Representation	Email
Add			

- This section only appears if Advisory Committee is selected.
- Enter all information and "Add" for additional members.
- Click "Save" to keep working or "Begin Signature Process" to alert DAC for signature and submit to OSPI.

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View/Edit/Delete

View/Edit/Delete Local CTE Graduation Pathways

All Districts ▾ **Download**

View	Edit	Delete	CTE Pathway Id	District Name	School Name	Pathway Name	Course	Course	Course	Course	Occupational Alignment	Status	Last Updated Date
View	Edit	Delete	1	Yelm School District	Yelm High School 12	Small Engines/Mechanics	CIP: 010205 ADVANCED SMALL ENGINES (AGR142) Program Area: Agricultural Sciences 0.50 credits	CIP: 470604 AUTO SERVICE (AUT536) Program Area: Skilled + Technical Sciences 0.50 credits	CIP: 470600 AUTOMOTIVE BASICS (AUT501) Program Area: Skilled + Technical Sciences 0.50 credits	CIP: 010205 SMALL ENGINES (AGR141) Program Area: Agricultural Sciences 0.50 credits	Automotive, Diesel, Marine and Heavy Equipment Mechanics	Approved	4/28/2020 9:07:16 AM

- Delete button is available if pathway has **not** been submitted to OSPI.
- Note – The CTE Pathway ID and the numerical order indicated on the posted Approved Local CTE Graduation Pathways PDF are not the same.

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Approved Local CTE Graduation Pathways

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Graduation Alternatives (CEDARS SY: 2019-2020)

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Approved Local CTE Graduation Pathways

All Districts ▾   **Download**

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View	Edit	Delete	1	Yelm School District	Yelm High School 12	Small Engines/Mechanics	CIP: 010205 ADVANCED SMALL ENGINES (AGR142) Program Area: Agricultural Sciences 0.50 credits	CIP: 470604 AUTO SERVICE (AUT536) Program Area: Skilled + Technical Sciences 0.50 credits	CIP: 470600 AUTOMOTIVE BASICS (AUT501) Program Area: Skilled + Technical Sciences 0.50 credits	CIP: 010205 SMALL ENGINES (AGR141) Program Area: Agricultural Sciences 0.50 credits	Automotive, Diesel, Marine and Heavy Equipment Mechanics	Approved	4/28/2020 9:07:16 AM

- View approved pathways, list is available to download.
- If a district wants to use an approved pathway, they must "Add Pathway" and indicate ⦿ Use Approved State Local CTE Graduation Pathway

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Common Issues/Errors

- CIPs does not show in drop down list/currently exist in high school's CEDARS Course Catalog
    - Check with the district CEDARS administrator to add information in upcoming CEDARS submission.
- CIP course title indicated does not match what was listed on application form.
- Courses listed within CIP course does not match what was listed on form.
- Multiple courses listed, districts need to enter courses that equal total credit on form.
    - What was listed on application does not match the system.
- Students must earn credit in all of the courses indicated in approved pathway to show as meeting the approved Local CTE graduation pathway.
- Any changes to Course IDs should be discussed ahead of time, if a previous approved course has a new/updated Course ID, students will not show met. Connect with us!

Contact Information

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