

# Request for Proposals No. 2026-17

## Addendum 01 – Pre-Bid Conference Q&A

This document is posted to capture the questions received, and agency answers provided, during the Pre-Bid Conference, which was held on February 26, 2026.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

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- Question:** How many hearings do you have each year?  
**Answer:** We have two hearings. One in May and one in November.
- Question:** Are the hearings in-person or online?  
**Answer:** The hearings used to be in-person pre-Covid, but we transitioned to online hearings during Covid and we've kept them online.
- Question:** Are the appeals certification application denials? What types of appeals get heard?  
**Answer:** The appeals do involve application denials, but also involve proposed orders of suspension, revocation, or reprimand concerning certificated educators.
- Question:** What is the relationship between the appeals and the Office of Professional Practices?  
**Answer:** The Office of Professional Practices investigates allegations of professional misconduct by certificated educators. If the investigation results in proposed discipline, educators are entitled to an appeal process. [Chapter 181-86 WAC](#). This RFP covers the information stage of that process, appeals before the admissions and professional conduct advisory committee (APCAC). Such appeals are covered by [WAC 181-86-145](#).

No questions or responses included in this document require any changes to the solicitation document; this document stands alone.

