

# Request for Proposals No. 2026-16

## Addendum 01 – Pre-Bid Conference Q&A

This document is posted to capture the questions received, and agency answers provided, during the Pre-Bid Conference, which was held on March 26, 2026.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

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- Question:** Can you elaborate on the pay schedule, or how this proposal is funded?

**Answer:** This proposal is a no cost agreement with OSPI. The intent is for costs associated with the approval process be covered by the course providers seeking review and approval through the selected consultant. As part of the proposal, bidders are asked to submit a cost schedule based on the sliding scale provided for the various categories of course providers. This will establish the fees that approved consultants may charge providers for their services. Following this RFP process, OSPI will publish a list of approved consultants on the website along with the fee schedules for course providers.
- Question:** Regarding the specific requirement to align with National Standards for Quality Online Learning (NSQOL). There are four sets included in those and we are trying to figure out what the scope of what the requirements would be because the way the national standards are set up, maybe not all would be applicable to an online course provider. Could the scope be clarified because it was not specified?

**Answer:** The intent of this RFP is for consultants to partner with OSPI to on the components specified in the RFP. The RFP anticipates that consultants will bring pre-existing tools aligned to the NSQOL. In Washington, course providers provide not only courses, but also instruction. The consultant will be looking at more than just courses, including teacher certification, trainings, and multiple pieces within that. The consultant submitting proposals will come with ideas for how they could incorporate the essence of those standards that they have already identified.
- Question:** If you are looking at all four sets of national standards for online learning, are you looking at all of the sub-indicators?

**Answer:** Yes, we are looking for experts that have done this work before and are interested in how different consultants might approach the task. We are hoping that the consultant will tell us how they would use those standards to inform their practice and how they will review for approval.



4. **Question:** Since you indicated this is a no cost agreement with OSPI, the sections where it talks about direct and indirect costs, will that apply?

**Answer:** The intent is for costs associated with the approval process be covered by the course providers seeking review and approval through the selected consultant. Currently, we do not have an identified budget for those costs. If we receive a proposal with indication of direct and indirect costs and an associated budget breakdown, it will be considered and would be part of our contract negotiations.

No questions or responses included in this document require any changes to the solicitation document; this document stands alone.