

Request to View Education Records

Parents, legal guardians, students over age 18, emancipated youth, and advocates of students, who were enrolled full-time or part-time in Washington public schools during state test administrations may view the student's Washington Comprehensive Assessment Program (WCAP) test materials. Material reviews are not available for full-time private school and full-time home-schooled students.

One form is to be completed for each student and include the student's 10-digit State Student Identification Number (SSID). This number can be found on your student's score report, or it can also be obtained from your local school district. Mail this form to the Office of Superintendent of Public Instruction (OSPI). A review packet for each requested assessment will be prepared and sent to your school district. Your school district will contact you to schedule an appointment for the review.

Student First Name **M.I.** **Student Last Name** **Date of Birth** **State Student ID Number**
(SSID – 10 digits)

School Name **District Name** **Grade at time of testing**

Year Test was Taken: 2026

<u>Test</u>	<u>Content</u>
Smarter Balanced	<input type="checkbox"/> ELA <input type="checkbox"/> Math
Washington Comprehensive Assessment of Science (WCAS)	<input type="checkbox"/> Science

Parent/Legal Guardian Name Printed **Signature** **Date**

Street Address (Apt. Number or PO Box) **Daytime Telephone Number** **Ext.**

City, State, Zip **Email Address**

Return Request to View Form:

Assessment Operations Office
Attn: Request to View
Office of Superintendent of Public Instruction
600 Washington Street SE
Olympia, WA 98504-7200