

Data Collection: Title I, Part D End-of-Year Report (Capstone)

Action Required for Data Collection

Each district or Educational Service District (ESD) that claimed Federal Title I, Part D funds are required to submit a Title I, Part D End-of-Year Report (Capstone) by **October 2, 2026**, to Office of the Superintendent of Public Instruction (OSPI). Institutional Education (IE) program staff should complete the report using data collected in the 2025–26 school year.

Instructions

IE staff at each facility receive the Capstone survey directly from OSPI by email in late summer. These staff are responsible for submitting their 2025–26 data using the survey link provided.

Key Dates

- **Collection opens:** August 1, 2026
- **Submission deadline:** October 2, 2026

Additional Information

Districts and ESDs that claimed funds for multiple programs will receive a unique survey link for each program and must complete one survey per program.

How OSPI Uses the Data

OSPI collects Capstone data to meet Title I, Part D federal reporting requirements, complete the Consolidated State Performance Report, and collect information on grant goals set at the beginning of the year. OSPI compiles the data and submits it to the federal government through ED Facts, where it is publicly posted for accountability and transparency. OSPI also uses the data to administer its state supplemental accountability system and to better guide and support Institutional Education programs.

Resources

- [Institutional Education](#)
- [OSPI Title I, Part D Data Collection Tool](#) (OPTIONAL)
- [Title I, Part D Federal Program Overview](#)
- [EdFacts Title I, Part D Data](#)

Contacts

- Capstone Survey: Lucas.Fowler@k12.wa.us
- Title I, Part D program coordinator: Ada.Daniels@k12.wa.us

- Title I, Part D program support: Emmelia.Wargacki@k12.wa.us