



Washington Office of Superintendent of
PUBLIC INSTRUCTION

OSPI Child and Adult Care Food Program

Free and Reduced-Price Meal Policy Statement for Non-Pricing Programs

SPONSOR INFORMATION	
Sponsor Name:	
Address:	WINS #
City, State, Zip:	Effective Date: OSPI Use Only

POLICY STATEMENT

We, the above-named agency, stipulate to the following free and reduced-price policy statement and conditions set forth in Title 7, *Code of Federal Regulations (7 CFR)*, Part 226. Each provision of this policy statement shall apply to all sites under our jurisdiction unless otherwise indicated. Detailed policies and procedures related to this policy statement are maintained at each site. Changes made to this policy statement in subsequent program years will be forwarded to the Child and Adult Care Food Programs (CACFP) inbox CACFP@k12.wa.us at the Office of the Superintendent of Public Instruction (OSPI) for approval prior to implementation.

AGENCY AGREEMENT

The Sponsor listed above agrees to:

1. Serve all participants the same meals at no separate charge, regardless of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity, and ensure there is no discrimination in the course of the food service.
2. If applicable, not identify children in day care homes in which meals are reimbursed at both the tier I and tier II reimbursement rates, and ensure that the sponsoring organization will not make any free and reduced-price eligibility information concerning individual households available to day care homes and will otherwise limit the use of such information to persons directly connected with the administration and enforcement of the CACFP.

3. Submit to OSPI any alterations to this policy statement and any public announcements regarding the institution's pricing policy prior to implementation. Such changes will be effective only upon OSPI approval.

Program operators that do not adhere to these requirements may be considered noncompliant and the OSPI may disallow meals served. As the responsible principal or personal given signature authority of the agency named above, I hereby certify that the agency will comply with the above certifications.

I understand that I may not alter or amend this document in any manner.

CERTIFICATION AND SIGNATURES OF RESPONSIBLE PRINCIPAL

Printed Name	Title
Signature	Date
Phone Number	Email Address

SIGNATURE OF OSPI APPROVAL SPECIALIST

Signature	Date
------------------	-------------

U.S. DEPARTMENT OF AGRICULTURE (USDA) NONDISCRIMINATION STATEMENT

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information, such as Braille, large print, audiotape, or American Sign Language, should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, available from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by mail, fax, or email.

- **Mail:** U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410
- **Fax:** (833) 256-1665 or (202) 690-7442
- **Email:** program.intake@usda.gov

This institution is an equal opportunity provider.