

Year-at-a-Glance LAP, Title IA, Title IIA, Rural Ed.

End-of-Year Activities		
Starts Technical Assistance (TA)	Item	Due
Ongoing	Title I, Part A Reporting Collect, track, and submit applicable Targeted Assistance Schools (TAS) data to the Student Information System (SIS) (e.g., year-round data collection).	Ongoing
Fiscal Technical Assistance Reminder	Federal Programs: - Final Day to submit prior year budget revisions October 15 - Final Claims for prior year grant expenditures November 15 - Ongoing – Submit budget amendments as needed in EGMS. - Meet with LEA financial staff to reconcile fiscal issues prior to EOY closeout. For questions regarding claims and budget amendments, please contact each program or attend EGMS office hours.	
May	Learning Assistance Program (LAP) Report Prior Year Student data is collected in 1) LEA's Student Information System (SIS), 2) submitted to CEDARS, and 3) finalized in the LAP Report in EDS.	September 30
LAP Technical Assistance Reminder	- For questions regarding reporting procedures, application use, or data certification, contact Lisa Ireland, Data Analyst, 360-725-6358, AskSI@k12.wa.us. - For technical support, districts should contact EDS Support, eds.support@k12.wa.us - For questions regarding program laws and implementation, contact the LAP Team, 360-725-6100, LAP@12.wa.us.	
May 1	Title II, Part A (Title IIA) Progress Report: FP 284 –Support Effective Educators in EGMS	Recommended by August 31
Before the start of the next school year	Schoolwide Waiver 40% Poverty Threshold (Optional) EGMS Consolidated Grant Application Supporting Document Upload. Click here to get the Waiver .	August

Current School Year Activities		
Starts Technical Assistance (TA)	Item	Due
May	Learning Assistance Program (LAP) Report Prior Year Complete the Funds and Assurances section for the current school year in the LAP Report in EDS. Resources: LAP See program guidance, resources, and tools EDS Application User Guides See LAP Report User Guide: https://www.k12.wa.us/data-reporting/reporting/cedars Budget Preparations See LAP Budget Calculator	September
June	Pre-Application (Intent to Participate, Transferability, and Substantially Approvable Status (SAS)) (Required) EGMS Consolidated Grant Application	Recommended July 1
	Pre-Application Due Date EGMS Consolidated Grant Application	The day prior to the application due date
Summer Technical Assistance Reminder	Start Date for Title I, Part A Grant Awards–the Pre-Application enables the LEA to charge expenses back to the date the Pre-Application was submitted, but no earlier than July 1. Pre-Application submitted by July 1 = July 1 start date. Pre-Application submitted on July 2 or after = date the Pre-Application was submitted. Title IA Fiscal Management Ranking and Allocating Requirements (Recommended Monthly): LEAs with more than 1,000 students and more than one Title I, Part A school per grade span should review budgets, expenditures, payroll charges, and school allocations with the fiscal office to ensure schools remain in rank order. Title IA Fiscal Management: Review Bulletin Grant Award Reporting and Processes for Federal and State Grant Received Through OSPI Bulletin Website .	
August	EGMS Consolidated Grant Application If applicable, complete End of Year Report Private School Student Count Rural Education: Complete CGA Rural Education application.	September
Fall Technical Assistance Reminder	Start of the School Year Reminders, Notifications, Implementation Requirements Title I, Part A Parent and Family Engagement webpage (under communications). - Private School Services–Begin at the same time as services begin in public schools.	
October 1 or when CGA is approved	Title I, Part A Comparability Report EGMS Progress Report	November
January	Title I, Part A Program Review (PR) Cycle	Concludes in May
January	Rural Education: Review the Master Eligibility Spreadsheet (MES) once it is released by the U.S. Department of Education (ED). Attend the ED REAP LEA training for the FY 2027 SRSA grant.	January February
January	Carryover Funds Budget Amendments EGMS Amendment	February
Winter Technical Assistance Reminder	Private Participation in Federal Programs–Bulletin and Webinar comes out before March.	
February	Free and Reduced-Price Lunch (FRPL) Percentage Coordinate with appropriate staff to check and correct percentages posted on School Apportionment before finalization. These counts are used for LAP allocations and Title IA ranking and allocating.	March 31
March–April	Private Participation in Federal Programs LEAs notify Private Schools when the Private Participation in Federal Programs application is open in EDS. Private schools indicate their intention to participate in various federal programs by completing the application in EDS.	April
March–April	Rural Education: Watch for and complete the Small, Rural School Achievement Program (SRSA) application announcement and timeline. Note: Rural Education Assistance Program (REAP) timelines are established annually by the U.S. Department of Education.	Closes in May
Spring Technical Assistance Reminder	Private School Participation in Federal Programs Click on the “Resources” Accordion Menu Fiscal Management: Meet with LEA financial staff to reconcile fiscal issues prior to current year closeout.	

Contact Us & Find Us Online | Title I, Part A | LAP Office | Title II, Part A: 360-725-6100 | Email: Title1a@k12.wa.us | LAP@k12.wa.us | title2a@k12.wa.us | [Closing Educational Achievement Gaps \(Title I, Part A\)](#) | [OSPI \(www.k12.wa.us\)](http://www.k12.wa.us) | [Learning Assistance Program \(LAP\)](#) | [OSPI \(www.k12.wa.us\)](http://www.k12.wa.us) | [Improving Teacher and Principal Quality \(Title II, Part A\)](#)