

# *Start Here – Teacher Qualification Comparison Workbook – Two Pager*

## **What is the Teacher Qualification Comparison Workbook?**

This Comparison Workbook displays aggregated teacher qualification data at school, Local Education Agency (LEA), Educational Service District (ESD), and state levels, along with additional analytic functions. Teacher qualifications are categorized as Inexperienced, Out-of-Field, and Limited Certified status. The workbook assists LEAs in ensuring an equitable distribution of teacher qualifications among schools within their LEA and effectively prioritizing support for schools [\[ESEA Sec.1112\(c\)\(6\), 1112\(e\)\(1\)\(A\), 1114\(b\)\(7\)\(A\)\]](#).

## **How is it to be used?**

This Tableau workbook is available year-round for LEAs to review teacher qualification data, assess the equitable distribution of teacher qualifications among schools within their LEA, and effectively prioritize support for schools. Additionally, LEAs can evaluate teacher qualifications across their schools and compare their data with averages at the LEA, ESD, and state level. The workbook also includes tabs that compare teacher qualification data between Title I and non-Title I schools and display trends in teacher qualification over time. The data is compiled from the [Educator Equity Data Collection \(EEDC\)](#). If LEA staff identify discrepancies in their districts' records, corrections must be made in the applicable source system, not in the Tableau workbook.

## **Who is it for?**

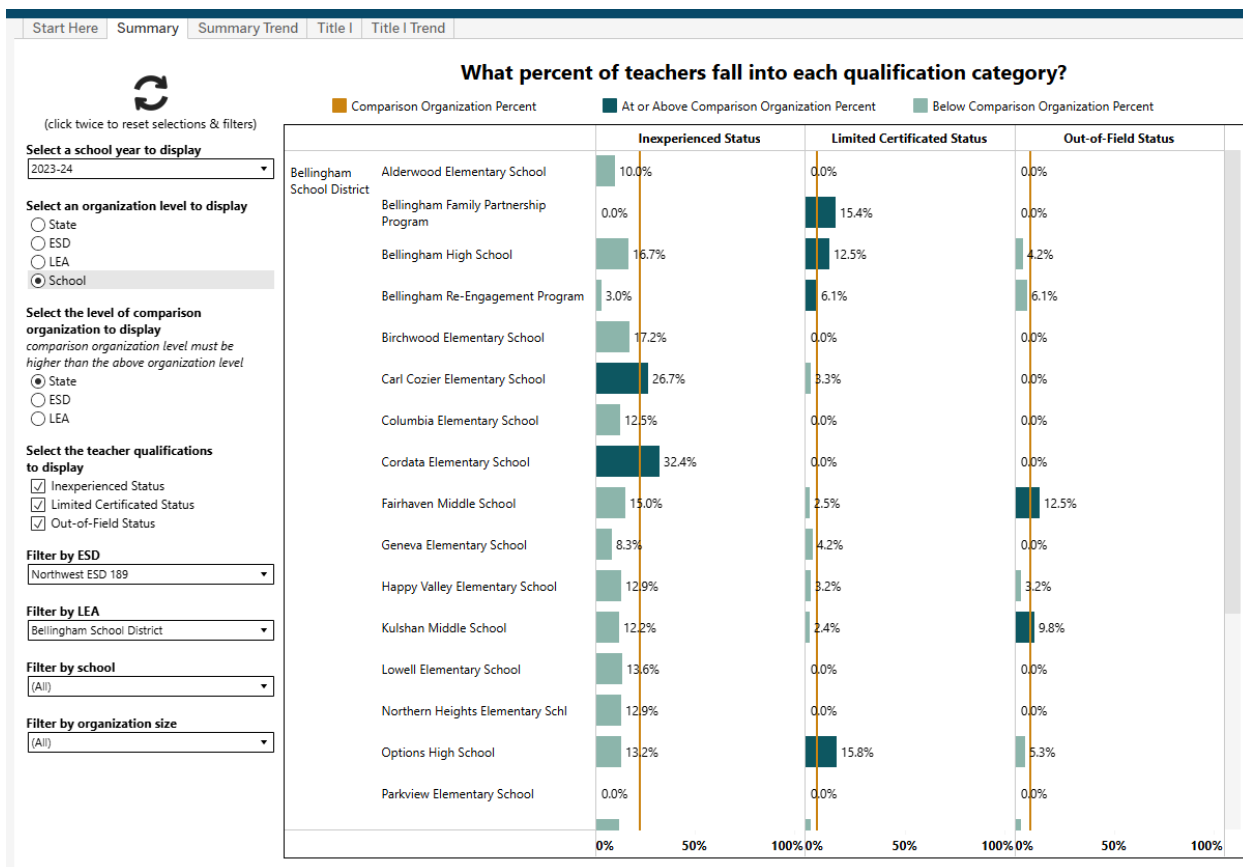
The Teacher Qualification Comparison Workbook is intended for LEA human resources personnel, administrators, and program directors who coordinate the use of Title II, Part A funds; develop plans to support educators; make personnel decisions; and plan for school and district improvements. Authorized users can access and review their LEA's data in Tableau through the application list in their EDS account.

## **What is its timeline?**

The Teacher Qualification Comparison Workbook displays data from the 2017–2018 school year through the most recently completed school year. OPSI typically adds data for the most recently completed school year in December or January. The availability and accuracy of the data depend on LEAs' timely submission of the data to OSPI through the source systems that feed into the Educator Equity Data Collection (EEDC). Notifications about updates to the Teacher Qualification Comparison Workbook are sent to subscribers of the Educator Data topic through OSPI's [Granicus](#) (formerly Gov Delivery) communication system.



## What the Teacher Qualification Workbook looks like



## How can you get help with this?

To access the workbook, ask your [district data security manager](#) to assign you the Tableau SecureDataPortal-Educator Interactor user role (see page 11 of the [EDS User Role Matrix](#)). Once the role has been assigned, please allow up to 24 hours for access to be activated. Districts' staff can access and review their districts' data through the Tableau Server in the Education Data System (EDS).

The Start Here tab in the Teacher Qualification Comparison Workbook includes navigation instructions and an FAQ section to help users understand and use the workbook.

For assistance with this comparison workbook or other OSPI educator data collections and resources, visit the [Educator Data Sharing web page](#), email the Educator Data, Research and Development team at [EducatorData@k12.wa.us](mailto:EducatorData@k12.wa.us), or join our bi-weekly Office Hours ([SY26-27 Schedule](#)).

For Tableau access issues, contact your [district data security manager](#).