Old Capitol Building
PO Box 47200
Olympia, WA 98504-7200

k12.wa.us

Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

2026–27 Educational Service District Accounting Manual Addendum #1 – (261105 Gov Delivery)

Good afternoon,

The purpose of this School Apportionment and Financial Services (SAFS) Accounting notice is to advise the ESDs of an addendum to the Accounting Manual for Educational Service Districts in the State of Washington (ESD Accounting Manual). This addendum is applicable to the ESD fiscal year beginning September 1, 2026.

2026–27 EDUCATIONAL SERVICE DISTRICT ACCOUNTING MANUAL ADDENDUM #1

In Chapter 4, beginning on Page 7: Use and Disposition of Equipment *(purchased with federal funds)*

The Office of Management and Budget (OMB) recently clarified guidance regarding the disposition of equipment in relation to the recently raised disposition threshold from $5,000 to $10,000. Qualitative guidance is underlined below in context with current guidance.

Use and Disposition of Equipment

The rules for disposing of equipment purchased with federal money are as follows:

- If the per-unit market price of the equipment is less than $10,000, it may be retained, sold or otherwise disposed of without any further obligation to the awarding agency.
- OMB has clarified that the disposition threshold of $10,000 for equipment may be used for both active and expired awards if permitted by the federal agency that made the award. So, if the disposition threshold was $5,000 when equipment was purchased, the district would need to seek approval from the federal agency to use the higher $10,000 threshold (and assuming the district updated their policy to the higher amount).
- If the per-unit market price of the equipment is greater than $10,000, it may be retained by the district or sold. If sold, the district will need to remit to the awarding agency an amount equal to the federal share of the original cost of the equipment.

For questions regarding this SAFS Hot Topics Delivery notice, please reach out to Paul Stone at paul.stone@k12.wa.us.