

Old Capitol Building
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Olympia, WA 98504-7200



Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

k12.wa.us

February 28, 2023

(X) Action Required

Due date: May 31, 2023

() Informational

BULLETIN NO. 009-23 STUDENT ENGAGEMENT & SUPPORT

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: School District Collection and Submission Requirements Related to School
Safety and Security Staff

CONTACT: Ross Boylan, Business Analyst, School Safety & Student Well-Being
360-480-0253, ross.boylan@k12.wa.us

PURPOSE/BACKGROUND

[Revised Code of Washington \(RCW\) 28A.320.1241](#) requires the Office of Superintendent of Public Instruction (OSPI) to annually collect data on safety and security staff from school districts. OSPI is collecting some of the required information through an annual survey. The information collected through this survey will include:

- The total number of school safety and security staff working in your district.
- The total number of these staff that are school resource officers (SROs), private security, and district employees.
- The total number of complaints filed against safety and security staff in your district during the current school year.
- Which schools in your district have safety and security staff working in them, including:
 - How many safety and security staff work in the school.
 - How many of these safety and security staff are SROs.
 - How many average hours per week are worked at that school by safety and security staff.

- The names of any organizations – private or law enforcement – that your district has an agreement with for safety and security services.
- Digital copies of any agreements that your district has with organizations for safety and security services.

Data collection for this year will begin on May 1. ***Each district must complete the survey by May 31st, 2023.***

SURVEY DISTRIBUTION

On May 1st, emails containing a link to the survey will be sent to the primary safety and security contact at each district, as identified by OSPI. Before distributing the survey, OSPI will be working with Educational Service District (ESD) Regional School Safety Center (RSSC) staff to audit and improve their contact list. If a primary safety and security contact cannot be identified, then the survey will be sent to the district superintendent, State-Tribal Education Compact school leader, or charter school leader. Districts who would like OSPI to send the survey to a specific staff member can reach out to Ross Boylan, at ross.boylan@k12.wa.us, prior to April 21st.

Surveys should be completed by the staff member at each district that is best suited to accurately report the data outlined in this bulletin.

INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Ross Boylan, Business Analyst, School Safety & Student Well-Being, at ross.boylan@k12.wa.us or 360-480-0253. The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

Michaela W. Miller, Ed.D., NBCT
Deputy Superintendent

Anna Marie Dufault
Assistant Superintendent
Student Engagement and Support

Lee Collyer
Director
School Health and Student Safety

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