### Written Document Analysis Worksheet

1. TYPE OF DOCUMENT (check one):

Newspaper Map Advertisement

Letter Telegram Congressional record

Patent Press Release Census report

Memorandum Report Other:

1. UNIQUE PHYSICAL QUALITIES OF THE DOCUMENT (check one or more):

Interesting letterhead Notations

Handwritten “RECEIVED” Stamp

Typed Other:

1. DATE(S) OR DOCUMENT:
2. AUTHOR (OR CREATOR) OF THE DOCUMENT:

POSITION (TITLE):

1. FOR WHAT AUDIENCE WAS THE DOCUMENT WRITTEN?

1. DOCUMENT INFORMATION (there are many possible ways to answer A-E)
2. List three things the author said that you think are important:
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Why do you think this document was written?
7. What evidence in the document helps you know why it was written? Quote from the document:

1. List two things the document tells you about life in the United States at the time it was written:

1. Write a question to the author that is left unanswered by the document: