

Plan of Support for Out-of-Endorsement Teachers

This **optional template** may be used to meet the written support plan as required [WAC 181-82-110\(1\)\(a\)](#).

School Year:

Teacher's Name/Certificate Number:

School(s):

Endorsement(s) Held:

OTF Teaching Assignment(s):

During the school year, the following option(s) will provide assistance to the teacher, and will provide for a reasonable amount of planning and/or study time associated with the out-of-field assignment:

- Take [appropriate test](#) to obtain endorsement
 - *Note: Title II, Part A funds may be used to pay testing fees.*
- Attend Professional Learning Community (PLC) sessions
 - *Note: Title II, Part A funds may be used for stipends for PLC participants.*
- Attend Professional Development courses
 - *Note: Title II, Part A funds may be used for the cost of professional development courses, conference registration/travel, as well as a stipend (not meals).*
- Other (note additional activities below, e.g., mentor/TOSA support, affinity groups, co-planning time)

Teacher Signature _____ **Date** _____

Principal Signature _____ **Date** _____

District HR Signature _____ **Date** _____

School Board Approval Date for OTF Placement: _____